



# *Rental and Promoters Guide*

***WELCOME!***

Thank you for your desire to learn more about the *University of Nevada, Las Vegas Performing Arts Center*. We think you've made a wonderful choice! While reading the following pages of information you will learn about our facilities, people, services, rates, and procedures. For your convenience, we have included maps and diagrams. We've also included some forms for you to complete. These will give us a better idea of who you are and what your needs will be. We'd like to know how we can help you accomplish your goals and produce your event in the way you envision it. With three very different and attractive theatres for you to enjoy, we hope to place your event in the facility best suited to your needs and those of your customers.

***The Artemus W. Ham Concert Hall***

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This 1,832 seat facility, the only true symphony hall in the state of Nevada, was constructed in 1976. It features excellent acoustics, a spacious and attractive lobby with fine art on display, velour continental seating, choice of concert grand pianos, excellent sightlines, and accommodations for those with physical challenges. Ask Yo-Yo Ma, Itzhak Perlman, or Kurt Masur about the Concert Hall's outstanding acoustics and you'll hear only raves!

A non-proscenium open stage is flanked by 20' high concert towers for maximum sound reflection. Overhead, a myriad of hexagonal acoustic clouds tune the room to perfection, assisted by the absence of parallel surfaces for maximum acoustical performance. The Ham Concert Hall is filled with an abundance of high quality orchestra chairs and music stands, sturdy band and choral risers, a theatrical lighting system and a basic public address system.

Although no permanent rigging system exists, ground support and trussing can be rented. Draperies include a "lipstick" red main traveler, a black-velour rear traveler, a white cyclorama, and a black sharktooth scrim. The latter hang on a single rear counterweighted pipe, or a single backdrop can be hung. Offstage amenities include an attractive, furnished Green Room adjacent to two solo dressing rooms plus two chorus dressing rooms with ten makeup stations each, toilets and showers. Our large loading dock accommodates two semi-trailers and one tour bus or small truck.

***The Judy Bayley Theatre***

This proscenium arch venue was constructed in 1972 and is the home of UNLV's excellent performing arts programs: including the Nevada Conservatory Theatre, UNLV Dance, UNLV Opera Theatre and UNLV Jazz Studies. This attractive space features a steeply raked auditorium with continental seating for 550 patrons. The 39' deep stage features a modified thrust (or "Apron") that measures 12' as well as two small side stages. The proscenium opening is 20' high by 40' wide. A fully rigged single-purchase counterweight fly system with a 65' high steel gridiron is available. The Judy Bayley Theatre (JBT) has an attractive red main curtain, a full set of black velour panels, legs and borders, and a white cyclorama. JBT has a full theatrical lighting system with an ETC Expression 3 console and a modern ETC dimming system. It also has a modern theatrical sound system, a small Green Room, and two chorus dressing rooms.

***The Black Box Theatre***

This flexible 120 to 175-seat experimental theatre was built in 1983 and is part of UNLV's Alta Ham Fine Arts Complex. A rectangular space, the Black Box contains neovflex seating risers that can be set up in arena, thrust, or proscenium configurations. A 20' high overhead stretch-wire grid allows technicians to work with house lighting and sound systems. The Black Box Theatre has a Green Room and two dressing rooms immediately adjacent to the east wall. The room is surrounded by closeable black velour drapes that can form entrances and exits wherever you need them. Ideal for theatre, this intimate room also can accommodate recitals, small lectures, dance and social events.

**STAFF DIRECTORY**

**UNLV PERFORMING ARTS CENTER**

4505 South Maryland Parkway, Box 455005  
 Las Vegas, Nevada 89154-5005  
 Telephone (702) 895-3535 / Fax (702) 895-4714  
<http://pac.unlv.edu>

**BOX OFFICE**

**(702) 895-2787 (ARTS)**

**ADMINISTRATIVE STAFF**

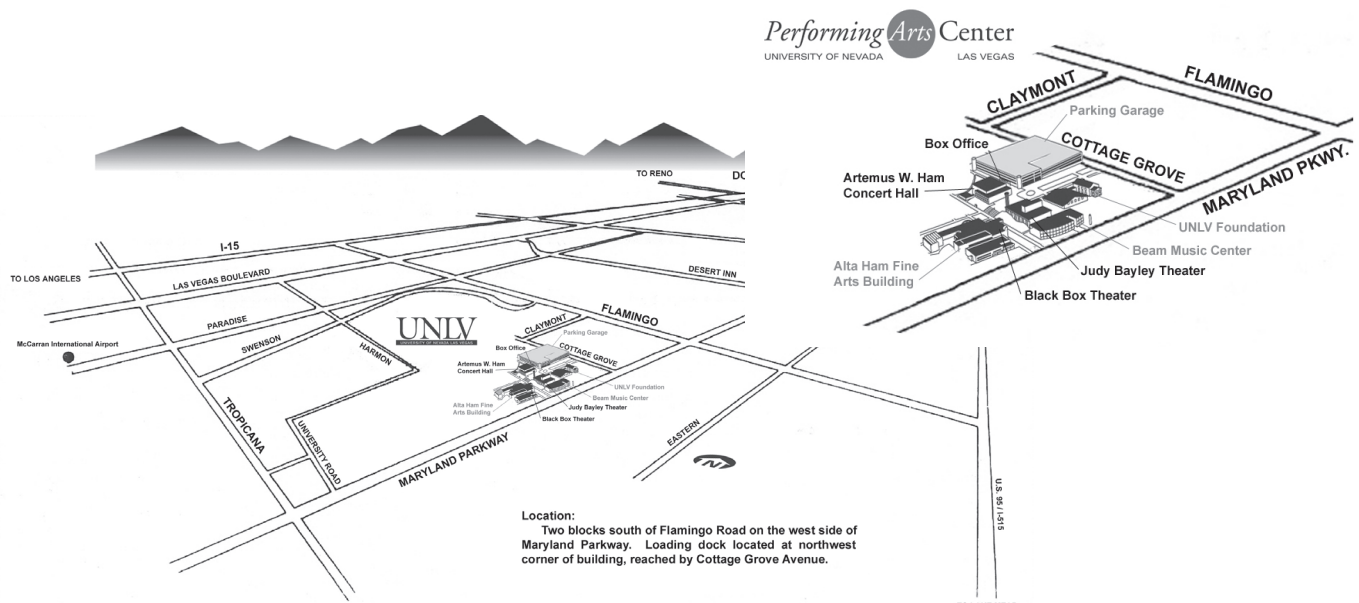
Larry Henley, Director of Artistic Programming and Production	895-4712
Lori James, Director of Finance and Guest Relations	895-4711
Shaun Sewell, Director of Marketing & Patron Services	895-4710
Corinne Wurm, Administrative Assistant	895-3535

**TECHNICAL STAFF**

Trent Downing, Technical Director	895-3804
Stage Manager/Theatre Technician II	895-1652
Stage Manager/Theatre Technician II	895-1652
Theatre Technician I	895-1652
Theatre Technician I	895-1652

**PATRON SERVICES STAFF**

Joy Juan, Guest Relations Manager	895-4713
Assistant Bar Manager	895-3737
House Managers and Assistant House Managers	895-3806



## **BOOKING PROCEDURES AND INFORMATION**

### **RENTAL APPLICATION**

Prospective tenants who have not rented our facilities previously should complete a Rental License Application, which is included within this guide. This guide also contains rate schedules for facility rental and most itemized event costs. Upon return of your completed Rental License Application, it will be reviewed and, in our sole determination, we will approve or disapprove your requested event date, based on the following criteria:

- a) Comparison to other prior successful events
- b) Event feasibility and technical suitability for the venue
- c) Applicant's previous event experience and promotion history
- d) Applicant's financial resources
- e) Availability of the dates requested

#### **FIRST TIME APPLICANTS PLEASE NOTE:**

*Submittal of the Rental License Application does not guarantee an award of dates.*

*Dates will not be held for "first-time" customers without an approved Rental License Application.*

*Date holds will not be retained for more than 30 days without renewal by further contact with the Performing Arts Center.*

### **EXECUTION OF RENTAL AGREEMENTS**

All arrangements are considered tentative until the Rental Agreement has been fully executed. The Rental License Agreement must be submitted and signed by the promoter/user, at which time the rental deposit may / may not become due. The standard rental deposit is the full rental fee plus (in rough terms) 50% of estimated costs. When deemed appropriate, additional rental deposits may be required by Performing Arts Center management to cover the balance of the minimum rental fee, estimated staffing costs, equipment use fees and technical service expenses.

After discussions with the promoter/licensee, the P.A.C. Director of Artistic Programming & Production will prepare an itemized estimate of reimbursable event related expenses that the licensee will be responsible for at the time of settlement. A copy of this estimate will be provided to the promoter/licensee/user and will be considered an addendum to the Rental Agreement (contract) for the facility being rented.

Tickets may not be sold for an event until the licensee has returned the signed Rental Agreement with deposit. The Performing Arts Center also maintains the right to insist on having the Certificate of Insurance on file prior to an event going on sale. The promoter/licensee/user is not permitted to advertise the event until the Rental Agreement for that specific event has been signed and returned with the required deposit.

The P.A.C. Director of Artistic Programming & Production can be reached at (702) 895-4712 to answer specific questions about Rental Agreements.

### **SETTLEMENTS**

At the conclusion of the event, the promoter/licensee/user will be responsible for settling all facility expenses. The settlement may take place at the Performing Arts Center or be conducted via mail, e-mail, or fax. Settlements may be arranged on the next working day following the event, or later (at the discretion of Center directors). All "night of" settlements MUST be pre-arranged. Upon settlement, the promoter/licensee/user will be presented with available documented facility expenses including, but not limited to, facility rental and labor balances, ticketing expenses, hourly stage crew, front-of-house staff, equipment use fees, catering expenses (if applicable), and ticket office settlements.

If, at the sole discretion of the Performing Arts Center, ticket sales proceeds are insufficient to cover facility expenses, promoter/licensee/user may be required to make additional deposits prior to the event. If such deposits are not made within the designated time period, the event may be cancelled resulting in the promoter/licensee/user's deposit being forfeited. In the event that ticket proceeds do not equal the expenses due, the promoter/licensee/user will be responsible for the amount due at the time of settlement.

Refunds of proceeds (minus outstanding expenses) to the promoter/licensee/user will be transferred in check from within five (5) working days of the settlement. **Any unresolved or outstanding expenses from individual events MUST be settled within thirty (30) days of the event's conclusion, after which a late fee of five (5) percent may be applied.**

## **BOOKING PROCEDURES AND INFORMATION**

Any questions regarding payment of financial settlements should be directed to the Director of Finance & Guest Relations at (702) 895-4711.

### ***INSURANCE REQUIREMENTS***

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The Promoter/Licensee shall carry a policy of Commercial General Liability Insurance (Insurance Services Office form or equivalent approved by the UNLV Controller's Office) covering Promoter/Licensee and the Performing Arts Center (University of Nevada System Board of Regents). Licensee must carry a combined policy limit not less than the Minimum Liability Insurance Limit specified in the Rental Agreement (normally \$1,000,000.00) and the certificate must cover the entire period of the event, providing coverage on an "occurrence" basis (as opposed to "claims made").

The Certificate of Insurance will name the UNLV Performing Arts Center, its agents, officers and employees as additional insureds. The Licensee agrees to indemnify, defend and hold harmless the Performing Arts Center and the University of Nevada Board of Regents from any claim or loss or damage arising out of the Event and all activities relating thereto, except those occurring by reason of the Performing Arts Center's sole negligence.

### ***PREPARATION OF INSURANCE CERTIFICATES***

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The University's Risk Management Division has approved two alternate methods in preparing the Certificate of Insurance:

1. If Certificate Holder reads: "*Board of Regents, Nevada System of Higher Education on behalf of the University of Nevada, Las Vegas and the Performing Arts Center,*" the Additional Insured may simply be listed as "*Certificate Holder.*"
2. If the Certificate Holder is not designated, as above, then the Additional Insured must carry the above clause displayed in italics.

***The University address (Box 455005, Las Vegas, Nevada, 89154-5005) must appear on the Certificate. A Sample Certificate of Insurance is included in this guide on the next page.***

CERTIFICATE OF INSURANCE					ISSUE DATE (MM/DD/YY)	
PRODUCER			THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND, OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.			
<b>*REQUIRED INSURANCE</b>						
INSURED			COMPANIES AFFORDING COVERAGE			
			COMPANY A			
			COMPANY B			
			COMPANY C			
COVERAGES						
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LIST BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HERE IN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFF DATE (MM/DD/YY)	POLICY EFF DATE (MM/DD/YY)	LIMITS	
A	GENERAL LIABILITY				GENERAL AGGREGATE	\$2,000,000
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY				PRODUCTS - COMP/CP AGS	\$1,000,000
	<input type="checkbox"/> <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR				PERSONAL & ADV. INJURY	\$1,000,000
	<input type="checkbox"/> OWNERS & CONTRACTOR'S PROT.				EACH OCCURRENCE	\$1,000,000
	<input type="checkbox"/> UNDERGROUND EXPLOSION AND COLLAPSE				FIRE DAMAGE (ANY ONE FIRE)	\$
	<input type="checkbox"/> INDEPENDENT CONTRACTOR				MED. EXPENSE (ONE PERSON)	\$
B	AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT	\$500,000
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (PER PERSON)	\$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (PER ACCIDENT)	\$
	<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE	\$
	<input type="checkbox"/> HIRED AUTOS					
<input type="checkbox"/> NON-OWNED AUTOS						
<input type="checkbox"/> GARAGE LIABILITY						
	EXCESS LIABILITY				EACH OCCURRENCE	\$
	<input type="checkbox"/> UMBRELLA FORM				AGGREGATE	\$
	<input type="checkbox"/> OTHER THAN UMBRELLA FORM					\$
C	WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY				STATUTORY LIMITS	
					EACH ACCIDENT	\$100,000
					DISEASE POLICY LIMIT	\$100,000
					DISEASE - EACH EMPLOYEE	\$
	PROFESSIONAL LIABILITY (IF APPLICABLE)				PER CLAIM	\$500,000
					MINIMAL AGGREGATE	\$1,000,000
Description of operations/locations/vehicles/exclusions added by endorsement/special provisions Board of Regents, and the Nevada System of Higher Education						
CERTIFICATE HOLDER / ADDITIONAL INSURED			CANCELLATION			
Board of Regents Nevada System of Higher Education 4505 Maryland Parkway Las Vegas, NV 89154			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED OR COVERAGE REDUCED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL MAIL ____ DAY WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT.			
			AUTHORIZED REPRESENTATIVE			

\* Sample certificate of insurance includes copyrighted material of ACORD Corporation with its permission.

**RENTAL RATES**

**BASE RENTAL RATE SCHEDULE (DAILY, effective 07/01/10)**

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- Facility Codes:     **HCH**             =     Ham Concert Hall (entire facility)  
                           **HCH L**            =     Ham Concert Hall Lobby  
                           **HCH GR**         =     Ham Concert Hall Green Room  
                           **JBT**                 =     Judy Bayley Theatre (all performance areas)  
                           **JBT L**               =     Judy Bayley Theatre Lobby  
                           **BBT**                 =     Black Box Theatre
- User Definitions:   **Commercial**   =     Commercial For-Profit Organization  
                           **Non-Profit**       =     Non-Profit Organization  
   *(Federally chartered 501-C tax exempt status)*  
                           **Government**   =     Federal, State, or County Government  
   Organizations, including Clark County School District.  
                           **University**       =     UNLV Department or Organization  
   (non-College of Fine Arts)

	<i>HCH</i>	<i>HCH L</i>	<i>HCH GR</i>	<i>JBT</i>	<i>JBT L</i>	<i>BBT</i>
<b>Commercial</b>	\$2,700.00	\$660.00	\$250.00	\$1,350.00	\$350.00	\$375.00
<b>Non-Profit</b>	\$1,650.00	\$400.00	\$150.00	\$900.00	\$210.00	\$225.00
<b>Government</b>	\$925.00	\$225.00	\$85.00	\$475.00	\$120.00	\$130.00
<b>University</b>	\$550.00	\$130.00	\$50.00	\$270.00	\$70.00	\$75.00

*NOTE: These rates refer to rental of the facility only, and do not include charges for equipment and personnel.*

**INCLUSIVE OF RENT:** Building rent includes available power, air conditioning, heat, normal (general) illumination, loading facilities, and a basic public address sound system including 1 microphone. A minimum deposit of the rental fee plus 50% of estimated expenses is required. All dates are subject to availability.

**ADDITIONAL EQUIPMENT SUPPLIERS**

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The following is a partial list of Las Vegas vendors who can supply additional lighting, sound, and audiovisual equipment for your event:

- |                            |                      |                |
|----------------------------|----------------------|----------------|
| 4-WALL ENTERTAINMENT:      | 3325 W. Sunset Rd.   | (702) 263-3858 |
| AVW-TELAV:                 | 3325 W. Sunset Rd.   | (702) 263-1484 |
| ENCORE PRODUCTIONS (A-V):  | 5150 S. Decatur Blvd | (702) 739-8803 |
| GES EXPOSITION SERVICES:   | 950 Grier Dr.        | (702) 263-1500 |
| NEW WORLD AUDIO:           | 1720 Silver Ave.     | (702) 384-3884 |
| PRODUCTION RESOURCE GROUP: | 6050 S. Valley View  | (702) 942-4774 |
| STUDIO INSTRUMENT RENTALS: | 4760 S. Polaris Ave. | (702) 382-9147 |

**LABOR AND EQUIPMENT RATES**  
FEE SCHEDULE (AS OF 07/01/10)

<i>PERSONNEL RATES</i>	<i>COMMERCIAL</i>	<i>NON-PROFIT</i>
Stage Manager (2 Hr. Min.)	\$33.00 per hour	\$33.00 per hour
Head Electrician (2 Hr. Min.)	\$30.00 per hour	\$30.00 per hour
Sound Operator (2 Hr. Min.)	\$30.00 per hour	\$30.00 per hour
Follow Spot Operator (2 Hr. Min.)	\$30.00 per hour	\$30.00 per hour
Head Grip (2 Hr. Min.)	\$30.00 per hour	\$30.00 per hour
Grip (2 Hr. Min.)	\$30.00 per hour	\$30.00 per hour
Wardrobe (2 Hr. Min.)	\$30.00 per hour	\$30.00 per hour
Bar or Box Office Additional Labor (2 Hr. Min.)	\$22.00 per hour	\$22.00 per hour
UNLV Police Lieutenant	\$85.00 per hour	\$85.00 per hour
UNLV Police Sergeant	\$80.00 per hour	\$80.00 per hour
UNLV Vehicle Officer	\$70.00 per hour	\$70.00 per hour
UNLV Patrol Officer	\$65.00 per hour	\$65.00 per hour
UNLV Reserve Officer	\$45.00 per hour	\$45.00 per hour
Student Security	\$23.00 per hour	\$23.00 per hour
Special Events Supervisor	\$28.00 per hour	\$28.00 per hour
Special Events Usher	\$22.00 per hour	\$22.00 per hour
Custodial Fee (all weekend events)	\$350.00 per day	\$350.00 per day
House Manager (4 Hr. Min.)	\$105.00 per service	\$105.00 per service
Front-of-House Rehearsal Staffing (2 Hr. Min.)* <i>*additional staff will incur additional costs</i>	\$46.00 per hour	\$46.00 per hour
Ushers	Based on attendance and length of event, see chart	
Payroll Charge	3% of total payroll	3% of total payroll
<i>EQUIPMENT FEES</i>	<i>COMMERCIAL</i>	<i>NON-PROFIT</i>
House Piano	\$145.00	\$145.00
Piano Tuning (during business hours)	\$90.00 per tuning	\$90.00 per tuning
Piano Tuning (nights and weekends)	\$200.00 per tuning	\$200.00 per tuning
Piano Tuner Standby	Ask for quote	Ask for quote
Piano Moving	We will obtain a quote from the UNLV Music Department if this service is required.	
Follow Spotlights (2/Xenon)	\$100.00 ea.	\$60.00 ea.
Microphones and Choral Microphones (1 Free)	\$20.00 ea.	\$12.00 ea.
Wenger Concert Shell (12 sections)	\$50.00	\$30.00
Choral Risers (3- and 4-step)	\$30.00	\$18.00
Band Risers (8": 16": 24":)	\$10.00 ea.	\$2.50 ea.
Spotlights	\$4.00 ea.	\$1.75 ea.
General Equipment Use Fee	\$90.00 per show	\$90.00 per show
Box Office Service Charge	\$45.00 per day	\$27.00 per day
Beverages (P.A.C. Bar Service)	Ask for quote	Ask for quote
Motor Pool Vehicle	\$37.00 per day	\$37.00 per day
Forklift Charges	\$25.00 per hour	\$25.00 per hour

*Note: The venues have no wireless microphones. These units can be rented for the user. Ask for a quote.*

**BOX OFFICE RATES**  
 (EFFECTIVE 07/01/10)

**SYSTEM SETUP CHARGES (TICKET PRINTING)** \_\_\_\_\_

	Commercial	UNLV Dept./Non-Profit/Gov't.
All Venues	\$95.00	\$60.00

The following information will be required to set up our system to sell / print your tickets. Allow 7 business days for completion:

- *Performance Title* - can be from 1 to 4 lines in length, up to 40 characters per line including spaces & punctuation
- *Performance date and time*
- *Location of performance*
- *All prices and discount prices (and the sales categories to which they apply)*

**ADDITIONAL FEES** \_\_\_\_\_

**SALES COMMISSIONS:**

- 2.5% of all season ticket sales sold through the Performing Arts Center for both commercial and nonprofit entities
- 4.5% of all GROSS TICKET SALES sold through the Performing Arts Center for both commercial and nonprofit entities

**STOCK:**

- Tickets that are consigned to users or comped to guests will be subject to a **11¢ per ticket stock charge**.
- Tickets consigned to users will also be subject to the **\$1.25 per ticket facility fee**, payable by user.

**CHANGE FEE:** Once on sale, any changes made to an event (including pricing changes) will be a subject to a **\$30.00 fee per change**.

**INSTALLATION FEE:** To install a performance with prior hard ticket sales, the user will incur a **\$40.00 per hour handling charge** in addition to the normal set up charges.

**BOX OFFICE POLICIES**

- Admission to any event held on the UNLV campus must be handled by one of the two box offices located on campus: the Performing Arts Center Box Office or the Thomas and Mack Center Box Office.
- Remote outlet and internet ticket sales for events sold at the UNLV Performing Arts Center can be made available at renter's request only through the services and outlet subcontractors of UNLVTickets.
- The Performing Arts Center requires advance notification that users want their tickets sold on UNLVTickets.com when ticketing for the event is arranged. Sales of tickets through UNLVTickets are not available 48-72 hours prior to events. (If will call is not available at an event, ticket sales may be stopped prior to that point.)
- All tickets for events held in the Artemus W. Ham Concert Hall, Judy Bayley Theatre, or any of the spaces located in the Alta Ham Fine Arts building or Beam Music Center will be generated by the Performing Arts Center.
- Box Office Hours: Monday - Friday 10:00 a.m. - 6:00 p.m.; Saturday 10:00 a.m. - 4:00 p.m.; Closed Sundays. The box office is also open one hour prior to curtain time until 30 minutes past curtain time for all ticketed events held in Performing Arts Center Facilities. Box office may be kept open later at user's request for a **\$22.00 per hour charge**. Extended hours must be arranged one week in advance of the performance.
- The box office is closed on several state holidays each year, depending on the number of events for sale.
- We accept Cash, Visa, MasterCard, Discover, American Express, Diners Club and local checks (with a valid Nevada ID).
- The box office will not accept any unpaid reservations. Complimentary tickets can not be ordered on the phone.
- Tickets can be purchased over the phone with a **\$2.25 per ticket handling fee**. Tickets will be mailed if time permits.
- The UNLV Performing Arts Center Box Office Phone Number is (702) 895-ARTS (2787).

## **BOX OFFICE POLICIES**

(continued)

- The box office is equipped with a Telecommunications Device for the Deaf; that phone number is 895-4717.
- The Performing Arts Center Box Office charges a *\$1.25 per ticket facility improvement fee* on most sales.
- Tickets can be sent certified mail, return receipt requested for an additional *\$6.00 per order charge*. The Performing Arts Center is not responsible for lost or stolen tickets, including tickets lost in the mail.
- When prepaid tickets are picked up, the patron must show picture identification and the credit card used for the ticket purchase. Individuals who receive complimentary tickets must also show picture identification to pick them up. If another individual is to pick up tickets, the person in whose name the tickets are held must give us written permission to release the tickets.
- There are NO REFUNDS on ticket purchases.
- There are NO ADJUSTMENTS on prior ticket purchases.
- Coupons must be presented at the box office ticketing window at the time of purchase.
- The box office does not downgrade tickets.
- Tickets may be exchanged for a different performance of the same production for a *\$2.25 per ticket exchange fee* (this fee is waived for season subscribers). Patron must exchange ticket(s) at least 24 hours prior to the performance date on the ticket(s) currently held.
- In order for members of the UNLV community to receive a discount on tickets, a valid, current UNLV Rebel Card ID must be presented at time of purchase.
- Tickets are void at curtain. Late seating is at the discretion of the management.
- Patrons with disabilities requiring special seating accommodations must notify the box office at the time of ticket purchase.
- We can provide sign language interpretation for most performances with a minimum of 72 hours advance notice.
- Only Performing Arts Center personnel are allowed in the box office.
- Performing Arts Center Gift Certificates may be purchased at the Box Office for any dollar amount. Gift certificates are not redeemable as cash.

## **FRONT OF HOUSE RATES AND POLICIES**

### **MERCHANDISE RATES AND POLICIES**

- Per university regulations, UNLV Performing Arts Center staff must sell any merchandise offered for sale to the general public.
- The UNLV Performing Arts Center's commission is 30%\* or \$60 per performance, whichever is greater.
- Merchandise must be delivered to the Performing Arts Center's offices at least 2 hours prior to the lobby opening, for proper count-in.
- Merchandise settlement can occur immediately following the performance, at the discretion of Performing Arts Center Staff. Checks can also be mailed to clients. The Performing Arts Center will provide funds to university clients through inter-departmental requisition.
- Merchandise buy-out agreements are available for those who wish to provide their own sales staff. To negotiate a buy-out, contact Lori James, Director of Finance & Guest Relations, at (702) 895-4711 no less than 7 business days before the event.
- To arrange for merchandise sales, please contact Shaun Sewell, Director of Marketing & Patron Services, at (702) 895-4710.  
*\*Commercial rates, non-profit rates are available.*

### **PROGRAM INSERTS**

The Performing Arts Center will provide staff to insert items into your event programs. The cost is 2.5¢ per piece. Please contact Shaun Sewell at (702) 895-4710 to arrange for this service at least 7 business days in advance of your event. Stuffers must be delivered to the Performing Arts Center at least 24 hours in advance of your event.

**FRONT OF HOUSE RATES & POLICIES**  
 (continued)

*FRONT OF HOUSE LABOR RATES (effective 07/01/10, all rates based on attendance)* \_\_\_\_\_

**2 HOUR PERFORMANCE (minimum staff call)**

Attendance	Rate	with use of balcony
0-500	\$380.00	add \$90
501-1,000	\$600.00	add \$90
1,001-1,376	\$700.00	add \$90
1,376-Full	\$805.00	includes use of balcony

**LONGER PERFORMANCES**

Attendance	Additional Charge
0-500	add \$45 per each 1/2 hour
501-1,000	add \$75 per each 1/2 hour
1,001-1,376	add \$90 per each 1/2 hour
1,376-Full	add \$100 per each 1/2 hour

SAMPLE RENTAL AGREEMENT

1. THE UNIVERSITY OF NEVADA, LAS VEGAS (herein called the "University") hereby grants to:  
 organization: \_\_\_\_\_  
 address: \_\_\_\_\_  
 city/state/zip: \_\_\_\_\_  
 phone: \_\_\_\_\_  
 representative: \_\_\_\_\_

(herein called the "User") permission to use the entertainment space in the Artemus W. Ham Concert Hall (herein called the "Facility") for the sole purpose of presenting:

on the following date(s) and at the following time(s):

Day	Date	Curtain Time
_____	_____	_____
_____	_____	_____
_____	_____	_____

Move-in period shall begin at \_\_\_\_\_ on \_\_\_\_\_ and  
 Move-out must be completed by \_\_\_\_\_ on \_\_\_\_\_.

2. FEE TERMS: User agrees to pay University a guarantee of \$ \_\_\_\_\_ for the use of the Facility or \_\_\_\_\_% of the gross ticket receipts of the performance, whichever is greater for the performance, and in addition agrees to pay \$ \_\_\_\_\_ for the move-in and move-out periods granted above.

3. DEPOSIT: User agrees to make a deposit of \$ \_\_\_\_\_ by certified check with the return of this signed agreement.

4. INSURANCE: User agrees to provide, with the return of this agreement, a certificate of insurance in which the User is named as insured and the University is named as additional insured, with minimum policy limits of:  
 \$ \_\_\_\_\_ combined single limit.

**The term of such coverage is to coincide with the dates of this agreement, including move-in and move-out. The named additional insured shall be as follows: "Board of Regents, Nevada System of Higher Education on behalf of the University of Nevada, Las Vegas."**

5. PROGRAMS & NOVELTIES: User agrees to pay the University \_\_\_\_\_% of gross receipts (exclusive of applicable taxes) from the sale of souvenir programs, booklets, librettos, compact discs, T-shirts, or other similar material at the Facility.

6. TERM OF OFFER: This offer shall become void if not signed by User and returned with deposit before \_\_\_\_\_.

Dated at Las Vegas, Nevada: \_\_\_\_\_

For the University of Nevada, Las Vegas:

Accepted For the User by:

\_\_\_\_\_  
 Director, Performing Arts Center

X \_\_\_\_\_

\_\_\_\_\_  
 Dean, College of Fine Arts

Date: \_\_\_\_\_

# Performing Arts Center

UNIVERSITY OF NEVADA LAS VEGAS

8. **SERVICES PROVIDED:** University will provide at its expense heating/air conditioning, overhead light for ordinary use and use of the public address system. University will provide one cleanup of all public spaces on weekdays and between show cleanup as possible for events with more than one performance on a single day on weekdays. All other services will be at the expense of the User.
9. **COMPLIANCE WITH LAWS AND REGULATIONS:** User will comply with all laws, ordinances and regulations, including tax and license fees of federal, state and local governmental agencies or bodies; and all University and Facility rules and regulations.
10. **CONTROL OF PREMISES:** It is understood that through this agreement the University does not relinquish its right to control the management of the Facility and to enforce all necessary laws, rules and regulations.
11. **INDEMNITY:** User agrees to indemnify, defend and hold harmless the University and its employees and agents from all demands, claims, suits, actions and liabilities resulting from injuries or death to any person or property damage or loss by User, University or any persons, however caused, during the period this agreement covers for the use of the Facility, or occurring as a result of the use of the Facility during the agreed time period.
12. **PUBLIC SAFETY:** User agrees that at all times he will conduct his activities with full regard to public safety, and will observe and abide by all applicable regulations and requests by duly authorized governmental agencies responsible for public safety.
13. **STAFFING:** University will secure and User will pay, at the rates in effect at the time of the event all necessary staffing, including security guards. The University retains the right to determine the appropriate number of staff and security necessary to serve and protect the public.
14. **COPYRIGHTS:** User will assume all cost arising from the use of patented, trademarked, franchised or copyrighted materials used on or incorporated in the event. User agrees to indemnify, defend and hold harmless the University from any claims or costs, including legal fees, which might arise from question of use of any such material.
15. **BROADCAST AND RECORDING RIGHTS:** The University reserves all rights and privileges for outgoing television and radio broadcasts originating in the Facility and for recordings and intended for public distribution. These rights may be granted to the User only in the Broadcast & Recording Permit. The University may require payment for these rights in addition to the rental fee.
16. **DEFAULT:** Should the User default in the performance of any of the terms of this agreement, the Manager, at his option, may terminate the same. User shall be liable for the full amount of the rent provided for herein, less rent received from others for use of the facility at the time specified in this agreement. Any deposit made by User shall be retained by the University and considered liquidated damages.
17. **ASSIGNMENT:** User agrees not to assign, transfer, sublet or to otherwise dispose of this agreement or its rights to use the Facility to any person or company without the previous written consent of the University.
18. **CANCELLATION BY USER:** Should User cancel the event covered under this agreement, no deposit refund shall be made and the full rental fee as called for by this agreement shall be payable by User to the University as liquidated damages, not as penalty, and User agrees also to pay any reimbursable expenses incurred by the University in connection with the event covered by this agreement.
19. **CANCELLATION BY UNIVERSITY:** The University reserves the right to terminate this agreement for good cause (which does not include subsequent scheduling of a more preferred event). In the event the University exercises that right, it shall refund, or release User from liability for payment of the amount provided for in paragraph 2 of this agreement. Should the University exercise said right to terminate this agreement, User agrees to forego any and all claims against the University and further agrees to waive any and all rights of this agreement and User shall have no recourse of any kind against the University.
20. **RETENTION OF PRIVILEGES:** The waiver or failure of the University to insist upon strict or prompt performance of the agreement herein shall not constitute or be construed as a waiver or relinquishment of the University's right thereafter to enforce the same strictly according to the tenor thereof in the event of a continuous or subsequent default on the part of the User.
21. **DEFACEMENT OF FACILITY:** User shall not injure, mar nor in any manner deface the Facility or any equipment contained therein and will not make nor allow to be made any alterations of any kind to the Facility or equipment contained therein.
22. **REMOVAL OF PROPERTY:** User agrees that all materials pertinent to the event which are not the possession of the University will be removed from the premises before the expiration of this agreement. Failure to do so will mean that the User's effects are abandoned and may be disposed of by the University.
23. **EVACUATION OF FACILITY:** Should it become necessary in the judgement of the University to evacuate the Facility because of a bomb threat or for other reasons of public safety, the User will retain the use of the Facility for sufficient time to complete presentation of this event with additional rental charge providing such time does not interfere with another Facility user. If it is not possible to complete presentation of the event, rental shall be forfeited, prorated or adjusted at the discretion of the University based on the situation, and the User waives any claim for damages or compensation from the University.
24. **INTERRUPTIONS OR TERMINATION OF PERFORMANCE:** The University shall retain the right to cause the interruption or termination of any performance when, in the sole judgement of the University, such action is necessary in the interest of public safety.
25. **UNAVOIDABLE HAPPENING:** If, for any reason, an unforeseen event occurs, including, but not limited to fire, casualty, labor strike or other occurrence which renders impossible the fulfillment of the terms of this agreement, the User shall have no right to claim for damages against the University.
26. **ACT CONTRACT:** The User certifies that he has a valid, properly executed contract with the performers whose services form the basis for his desire to rent the Facility. The User shall submit to the University upon demand a copy of said contract.
27. **PERFORMANCE APPROVAL:** The University retains approval right over performance, exhibition or entertainment to be offered under this agreement, and User agrees that no such activity or part thereof shall be given or held if the University objects on the grounds of character offense to public morals, failure to uphold advertising claims or violations of content restrictions agreed to by both parties at the time of execution of this agreement.
28. **ADVERTISING:** The User agrees that all advertising of the event will be honest and true and will include accurate information on performance time and ticket prices. The User will identify the Facility as the "Artemus W. Ham Concert Hall" which may not be abbreviated; and that the Facility is located on the campus of the "University of Nevada, Las Vegas" which may be abbreviated "UNLV." No advertising or publicity may state or imply that the University sponsors or is responsible for the User's activities during the period of use.
29. **SEATING CAPACITY:** The User will not permit to be sold or distributed tickets or passes in excess of the seating capacity of the Facility as determined by the University.
30. **REFUND OF TICKET REVENUE:** The University retains the right to make determination of ticket refunds for cause in keeping with the University's policy of retaining public faith. This shall include, but not be limited to, seats blocked by equipment when exchange for comparable location is not possible, failure of projection equipment, failure of act to appear or to go on stage within reasonable time of schedule provided by User.
31. **TICKETS AND TICKET OFFICE:** The University shall at all times maintain control and direction of the ticket office, ticket personnel and ticket sales revenue until settlement.
- A. **Charges:** The University shall provide ticket office facilities. The User will pay as a reimbursable cost the service charge in effect at the time of use plus all labor charges as required at the time of the event.
- B. **Ticket Printing:** All tickets must be ordered by the University or must be of a type approved by the ticket office manager.
- C. **Manifest:** A ticket printer's manifest must be submitted to the University when tickets are printed.
- D. **Prices:** The User agrees to sell all tickets at the prices advertised and any deviations must be approved by the University.
- E. **Complimentary Tickets:** The User agrees to provide 10 complimentary, preferred location tickets to the University for each performance.
- F. **Customer Checks/Charges:** The University will exert every caution against bad checks or charges from customers but the ultimate responsibility is that of the User.
- G. **Handling Funds:** In handling and controlling ticket revenue, the University is acting for the accommodation of the User and shall not be liable for any loss thereof or any loss of sales tax on ticket revenue unless willfully caused or permitted through gross negligence by the University. All University employees handling funds are bonded.
32. **CONCESSIONS:** The University reserves unto itself or its assigned agents the sole right to sell or dispense food, beverages, and merchandise. No free samples of food, beverages or any product may be given away or otherwise distributed without the prior approval of the University.
33. **INTERMISSIONS:** The User agrees that every public performance which is not staged within a single hour will have an intermission period of not less than fifteen minutes.
34. **LOST ARTICLES:** The University shall have the sole right to collect and have custody of articles left in the Facility by persons attending any event in the Facility.
35. **THEFT:** The University shall not be responsible for losses by User, its agents or employees or ticket holders due to theft or disappearance of equipment or other personal property.
36. **OBJECTIONABLE PERSONS:** The University reserves the right to eject from the Facility any objectionable person or persons; and neither the University nor its employees shall be liable to User for any damages that may be sustained through the exercise of such right.
37. **ANIMALS PROHIBITED:** The User shall not bring or permit to be brought any

**RENTAL LICENSE APPLICATION**

Event Name: \_\_\_\_\_  
 Facility to be rented:    CIRCLE ONE            HCH            JBT            BBT  
 Date(s) of event: \_\_\_\_\_  
 Rehearsal date(s)/times: \_\_\_\_\_  
 Starting and Intermission time(s): \_\_\_\_\_ Length of event: \_\_\_\_\_  
 Estimated attendance: \_\_\_\_\_ Ticket Prices: \_\_\_\_\_  
 Name of contracting organization: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

List of all principals in the contracting organization: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Other promoters/sponsors/investors contributing to the event (list telephone numbers for each):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

List bank and credit references (include addresses and telephone numbers: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

List three references within the entertainment industry: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Venues of your prior event promotions (include phone # of Facility Managers):  
 1. \_\_\_\_\_  
 2. \_\_\_\_\_  
 3. \_\_\_\_\_

Maximum attendances at previous promotions: \_\_\_\_\_

Location: \_\_\_\_\_ Attraction: \_\_\_\_\_

List all performers and/or groups in the event for which this license application is being submitted:  
 1. \_\_\_\_\_  
 2. \_\_\_\_\_  
 3. \_\_\_\_\_  
 4. \_\_\_\_\_

At which performing arts centers/theatres/arenas have these performers appeared during the last six months?: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Other remarks/information you would like us to know about your company and your event: \_\_\_\_\_  
 \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Title: \_\_\_\_\_

**EVENT QUESTIONNAIRE**

Promoter/presenter: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Event: \_\_\_\_\_ Date: \_\_\_\_\_

Facility: (Circle all that apply) HCH HCH LOBBY HCH GREEN RM JBT JBT LOBBY BBT

Staging Requirements: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Lighting Requirements: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Sound Requirements: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Lobby Requirements: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Security Requirements: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Food Service Requirements: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Merchandising Requirements: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Box Office Requirements: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**ROCK CONCERT PROMOTION**

**ROCK CONCERT PROMOTION POLICY**

- 1) Any promoter utilizing UNLV Performing Arts Center Facilities for the purpose of presenting a *rock music concert* (as defined by the Clark County Rock Concert Promotion Ordinance) must have a current, valid concert promotion license. This can be obtained from the *Clark County Business License Division*.
- 2) Anyone not possessing said license will be required to submit to the Performing Arts Center a *UNLV Application for Concert Promotion*. This application must provide the Performing Arts Center with references from the managers of three (3) reserved seat facilities of at least five-hundred (500) seats or more related to the applicant's concert promotion there. Based on this information, the Performing Arts Center will determine the applicant's suitability for use of UNLV's Rock Concert Promotion License Waiver. *A license waiver application (Application for Concert Promotion) must be submitted for each concert proposed by an unlicensed promoter.*
- 3) In addition, the Performing Arts Center will require the applicant to provide the Performing Arts Center with information about three (3) concerts performed by the artist(s) that were successful in terms of *crowd control and artist(s) behavior*.
- 4) The Performing Arts Center will charge a \$500.00 fee for each waiver granted. The Application form is an application only and does not constitute acceptance by the Performing Arts Center until researched and approved.

**APPLICATION**

**PERFORMING ARTS CENTER**  
*Application for Concert Promotion*

Promoter: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Social Security#: \_\_\_\_/\_\_\_\_/\_\_\_\_

Street Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_/\_\_\_\_-\_\_\_\_ (Work) \_\_\_\_/\_\_\_\_-\_\_\_\_ (Home)

Do you possess a current Clark County Concert Promotion License? (Y/N) \_\_\_\_\_

License #: \_\_\_\_\_

Date(s) requested: \_\_\_\_\_ Artist(s): \_\_\_\_\_

Type of music to be performed: \_\_\_\_\_ Artist's Representative: \_\_\_\_\_

Artist's representative phone #: \_\_\_\_/\_\_\_\_-\_\_\_\_

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CONCERT PROMOTION APPLICATION

SECTION I.

Please provide the following information about three (3) concerts that you have promoted in three different facilities within the last twelve (12) months. List only concerts held in venues of 500 seats or more in which you were signatory to all artists contracts and facility rental agreements:

Primary Artist(s)/Concert 1: \_\_\_\_\_

Type of music/entertainment performed: \_\_\_\_\_

Name of Venue: \_\_\_\_\_

City/State: \_\_\_\_\_

# of Seats in Venue: \_\_\_\_\_ Attendance: \_\_\_\_\_

Name of Venue Manager: \_\_\_\_\_ Telephone #: \_\_\_\_ / \_\_\_\_ - \_\_\_\_

Artist(s) Agent/Agency: \_\_\_\_\_ Telephone #: \_\_\_\_ / \_\_\_\_ - \_\_\_\_

Primary Artist(s)/Concert 2: \_\_\_\_\_

Type of music/entertainment performed: \_\_\_\_\_

Name of Venue: \_\_\_\_\_

City/State: \_\_\_\_\_

# of Seats in Venue: \_\_\_\_\_ Attendance: \_\_\_\_\_

Name of Venue Manager: \_\_\_\_\_ Telephone #: \_\_\_\_ / \_\_\_\_ - \_\_\_\_

Artist(s) Agent/Agency: \_\_\_\_\_ Telephone #: \_\_\_\_ / \_\_\_\_ - \_\_\_\_

Primary Artist(s)/Concert 3: \_\_\_\_\_

Type of music/entertainment performed: \_\_\_\_\_

Name of Venue: \_\_\_\_\_

City/State: \_\_\_\_\_

# of seats in Venue: \_\_\_\_\_ Attendance: \_\_\_\_\_

Name of Venue Manager: \_\_\_\_\_ Telephone #: \_\_\_\_ / \_\_\_\_ - \_\_\_\_

Artist(s) Agent/Agency: \_\_\_\_\_ Telephone #: \_\_\_\_ / \_\_\_\_ - \_\_\_\_

continued next page

**SECTION II.**

*Please provide us with information about three (3) concert dates within the last twelve (12) months performed in facilities of 500 seats or more by the artist(s) you wish to present (please do not list nightclubs):*

**ARTIST 1:** \_\_\_\_\_

Type of music/entertainment they perform: \_\_\_\_\_

Name of **Venue 1:** \_\_\_\_\_

City/State: \_\_\_\_\_ # of seats in Venue 1: \_\_\_\_\_ Attendance: \_\_\_\_\_

Name of Venue Manager: \_\_\_\_\_ Telephone #: \_\_\_\_\_ / \_\_\_\_\_ - \_\_\_\_\_

Name of **Venue 2:** \_\_\_\_\_

City/State: \_\_\_\_\_ # of seats in Venue 2: \_\_\_\_\_ Attendance: \_\_\_\_\_

Name of Venue Manager: \_\_\_\_\_ Telephone #: \_\_\_\_\_ / \_\_\_\_\_ - \_\_\_\_\_

Name of **Venue 3:** \_\_\_\_\_

City/State: \_\_\_\_\_ # of seats in Venue 3: \_\_\_\_\_ Attendance: \_\_\_\_\_

Name of Venue Manager: \_\_\_\_\_ Telephone #: \_\_\_\_\_ / \_\_\_\_\_ - \_\_\_\_\_

**ARTIST 2:** \_\_\_\_\_

Type of music/entertainment they perform: \_\_\_\_\_

Name of **Venue 1:** \_\_\_\_\_

City/State: \_\_\_\_\_ # of seats in Venue 1: \_\_\_\_\_ Attendance: \_\_\_\_\_

Name of Venue Manager: \_\_\_\_\_ Telephone #: \_\_\_\_\_ / \_\_\_\_\_ - \_\_\_\_\_

Name of **Venue 2:** \_\_\_\_\_

City/State: \_\_\_\_\_ # of seats in Venue 2: \_\_\_\_\_ Attendance: \_\_\_\_\_

Name of Venue Manager: \_\_\_\_\_ Telephone #: \_\_\_\_\_ / \_\_\_\_\_ - \_\_\_\_\_

Name of **Venue 3:** \_\_\_\_\_

City/State: \_\_\_\_\_ # of seats in Venue 3: \_\_\_\_\_ Attendance: \_\_\_\_\_

Name of Venue Manager: \_\_\_\_\_ Telephone #: \_\_\_\_\_ / \_\_\_\_\_ - \_\_\_\_\_

**Promoter Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# ARTEMUS W. HAM CONCERT HALL FACT SHEET

## GENERAL

The Artemus W. Ham Concert Hall is located on the campus of the University of Nevada, Las Vegas. The 1,832 seat facility was constructed in 1976.

## AUDITORIUM

The auditorium features continental seating throughout the main floor and balcony. The capacity of the main floor permanent seats is 1,349 and the balcony capacity is 483 for a total permanent capacity of 1,832.

## LOBBY

The main lobby is 40' x 145' and contains lounge seating for 77 people. Within the lobby area are public restrooms and a concession serving area. Merchandise sales require tables.

## PERFORMER'S WING

The performer's wing, adjacent to stage right, houses the performer's lounge (green room) and the dressing rooms, as well as production offices. The green room is 40' x 50' and contains 2 tables, a drinking fountain and lounge seating for 40 people. There is also an audio and video stage monitoring system.

## DRESSING ROOMS

The men's and women's dressing rooms contain makeup stations for 10 persons each as well as sinks, toilets and showers. The two

private (solo) dressing rooms each contain two makeup stations, a day bed, sink, toilet, and shower. Three of these rooms are A.D.A. accessible, including the "star" dressing room.

## RIGGING SYSTEM

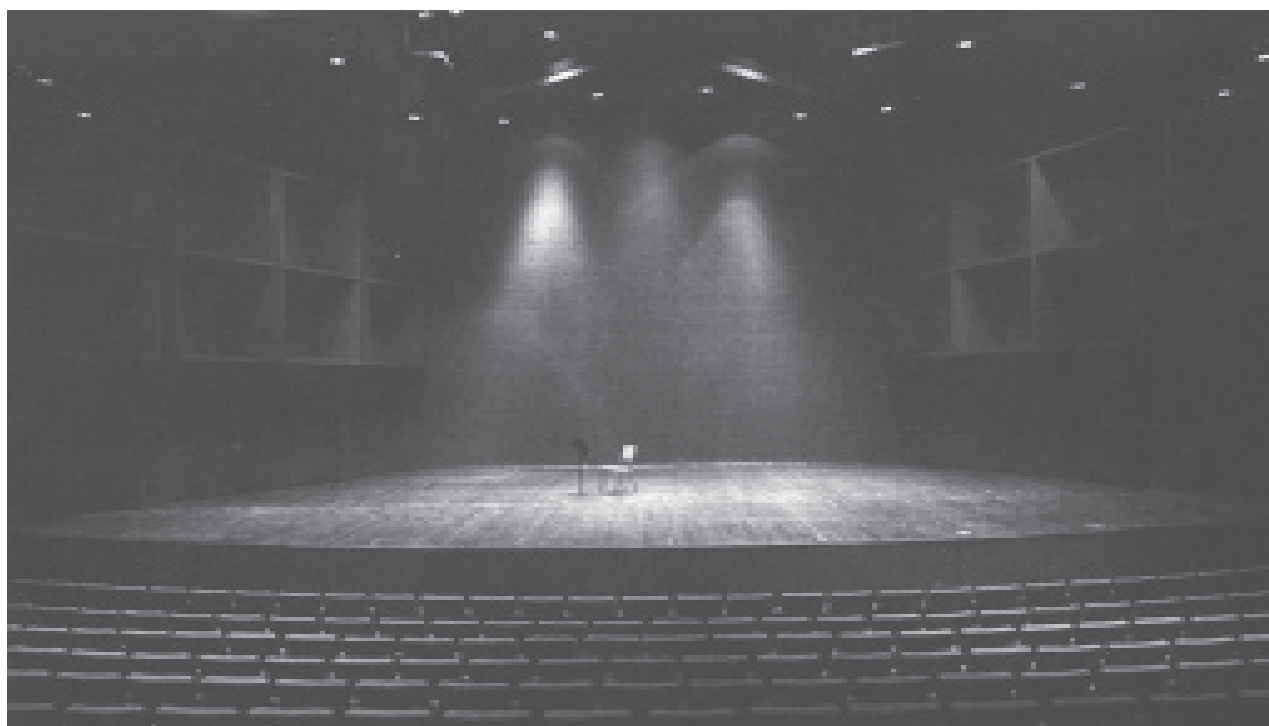
The facility does not contain a rigging system. There is no gridiron and the unusual configuration of the lighting catwalks and sound clouds virtually precludes even the temporary hanging of pipes or rigging.

## SHOP FACILITIES

The Concert Hall does **not** contain any scene or costume shop. The facility does have a basic washer/dryer unit.

## ORCHESTRA TOWERS

The most prominent features of the Concert Hall stage are the permanent orchestra towers. These towers, four on each side of the stage, **ARE FIXED, STATIONARY, AND IMMOBILE**. All access to the stage from the wings is through doors in the lower section in each tower. Doors in the two upper sections of each tower can be opened to permit stage lighting. The entrance doors on the downstage towers on each side are 5'-11" wide and the remaining towers have doors 5'-1" wide. All entrance doors are 7'-9" high but contain an obstruction in the form of a knee brace on each side of the opening at the top (see photo). The towers



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consist of a metal square-tube frame covered with particleboard and are painted “blackberry.” They are 20’-0” high.

In their normal position the towers continue the line of the acoustical panels in the auditorium and form a forced perspective sound shell on the stage (see floor plan). The towers may be rolled off stage to provide more stage space with a subsequent loss of wing space. The distance of travel of each tower measured from the centerline of the stage to the onstage edge is listed below:

Tower	Minimum	Maximum
#1(DS)	25’-0”	48’-0”
#2	21’-0”	48’-0”
#3	18’-0”	48’-0”
#4(US)	15’-0”	48’-0”

With the #4 towers in the full offstage position and the others in the normal position, it is possible to move tall scenic units onto the stage. The stage towers are unwieldy and should be preset by the house staff in advance of company arrival. **Tower moves are labor intensive.**

## PERFORMANCE BALCONIES (Vestibules)

Located 16’-7” above the stage floor and adjacent to D.S.L. and D.S.R. are two triangular spaces originally designed to house organ pipes. These areas may be used for a small orchestra or choir in lieu of the pit, or for special effects with brass choirs, etc. The approximate dimensions are 36’-0” with a usable area of 470 square feet per balcony. Sightlines for a conductor in these areas may need to be augmented with closed-circuit video equipment.

## LOADING

The loading dock, adjacent to stage left, can accommodate up to three vehicles at one time. The dock height is 4’-3”. Loading is through an 11’-0” wide overhead door and then a 90 degree turn onto the stage.

## CROSSOVER

There is no backstage crossover. Crossing from one side of the stage to the other is accomplished by going through the basement

area. The Crossover route is marked and lighted. True rear stage crossovers can only be created by rented trussing and draperies.

## REGULATIONS

Smoking is not permitted in the facility auditorium per Nevada State regulations. The customary curtain times are 2:00 p.m. and 8:00 p.m. Pyrotechnics must be operated and approved by a licensed State of Nevada pyrotechnist.

## STAGE MANAGER

The stage manager’s control panel is located D.S.R. It contains a video monitor, an intercom headset position, dressing room paging, lift controls, house light controls, a ten-channel dimmer board, a four-channel audio mixer/amplifier and panic buttons. Small house consoles can also be operated for this location for smaller events.

## STAGE LIGHTING SYSTEM

**Orchestra Lights:** To provide general illumination for orchestral and recital events, the stage is equipped with a permanent downlight system. The system provides an average of 100 foot candles of illumination over the entire stage and is controlled by a dimmer operated from either the light booth or the stage manager’s panel and console.

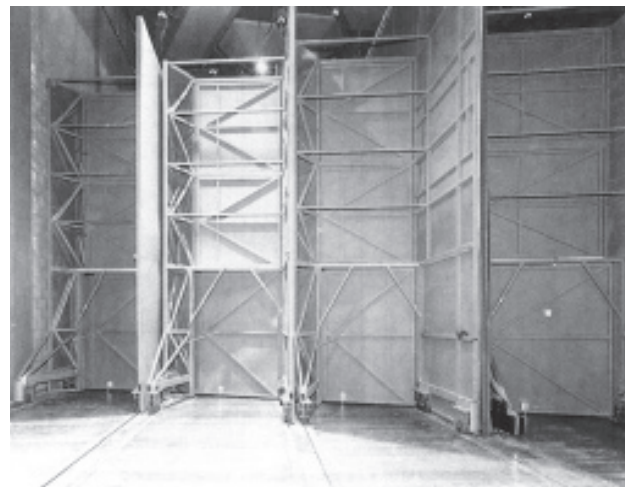
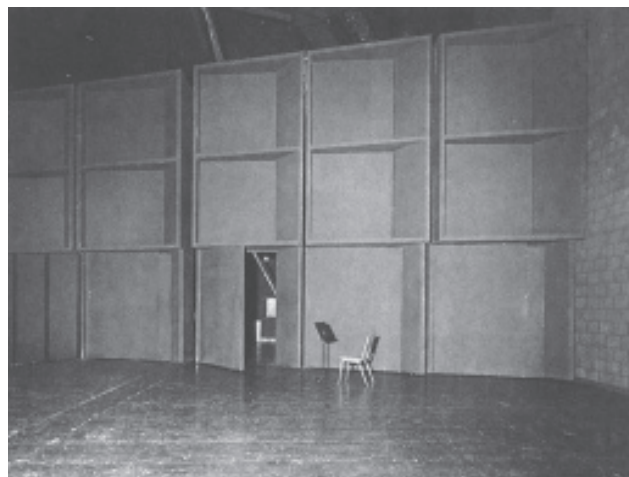
**Dimmers:** The dimmer system was manufactured by ETC, Inc. and consists of 120 sensor dimmers @ 2.4 KW (#P-73) and 4 @ 6KW (#R-71). Lighting load circuits are hard-wired to the dimmers and patching is by electronic means of a DMX System which assigns the dimmers to the low-voltage control-channels.

**DMX512:** Connections are located offstage right and in the lighting booth.

**Control Board:** The computer board is an ETC Expression 3 console with 800 channels.

### Instrument Inventory:

#	Type & Size	Lamp/Watts
24	ETC Source 4 19deg	HPL750W



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## 3rd Catwalk

18	ETC Source 4 26deg	HPL750W	
6	ETC Source 4 19deg	HPL750W	
24	20 Deg. (6x12) Berkey Colortran Lekos	575	HX

## 2nd Catwalk

18	ETC PAR64 Wide Floods	HPL750W	
6	ETC PARnels	HPL750W	
2	ETC Source 4 26deg	HPL750W	

## Bridge to 1st Catwalk

9	ETC PAR64 Wide Floods	HPL750W	
23	ETC PARnels	HPL750W	
2	ETC Source 4 26deg	HPL750W	

## 1st Catwalk

31	ETC PAR64 Wide Floods	HPL750W	
23	ETC PARnels	HPL750W	
4	Four Cell Far Cycs	FFT1000W	

## SL & SR Vestibules

2 ea.	ETC Source 4 10deg	HPL750W	
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## SL and SR Towers 1 and 2 (downstage)

8	ETC Source 4 19deg	HPL750W	
8	ETC Source 4 26deg	HPL750W	

## SL and SR Tower 3

8	ETC Source 4 19deg	HPL750W	
8	ETC Source 4 50deg	HPL750W	

## SL and SR Tower 4

16	ETC Source 4 19deg	HPL750W	
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## Rep Plot

3	Color Front Washes
3	Color Down Washes
4	Color Side Washes
4	Color Cyc Wash

## COMPANY SWITCH

The company switch is located D.S.L. a Available power is 3-phase, 4-wire, 600 amps/phase, 120/208v, 60 Hz. Connection is with camlocks. Cold water pipe is available for grounding.

## FOLLOW SPOTLIGHTS

The building is equipped with two Lycian 1290 XLT xenon followspots which are located in booths at the rear of the balcony. The throw is 120' to the front edge of the stage.

## DRAPES

The facility's drape inventory is limited to the three items listed below. There are no legs, borders, or panels.

**Grand Drape:** Located 23'-9" from the upstage wall. With the grand drape closed and the orchestra lift at stage level, the forestage area is 16'-6" deep at the centerline. With the orchestra lift in the lowered pit position, the apron area in front of the grand drape is 1' deep. The grand drape is "lipstick" red velour and is 28'-0" high. It travels offstage through a slot between orchestra towers #1 and #2. It is motorized and operates at an even and moderate pace.

**Rear Traveller:** Located 3" from the upstage wall. The rear traveller is black velour and is 30'-0" high. It travels offstage through a slot between orchestra tower #4 and the upstage wall. It is **not** motorized and operates slowly.

**Cyclorama:** The flat cyclorama is made of bleached muslin and can be located between the rear traveller and the upstage wall. It is 27'-6" high x 44'-0" wide and ties to a hand winch-operated pipe.

## COMMUNICATION SYSTEMS

There are three separate audio and one video communication system in the facility.

**Audio Monitor System:** originates sound from the stage and distributes it to the dressing rooms, green room, light booth and sound booth.

**Paging System:** allows the stage manager to page the dressing rooms, green room and control booths.

**Headset Cue System:** provides party-line communication between stage manager, light booth, sound booth, spot booth and orchestra pit. There are additional positions located D.S.L., U.S.C., on the performance balconies and under auditorium seat J-26. A Telex headset system is installed.

**House Intercom:** provides party line communication with signaling between stage manager, house manager (lobby), rear of main floor and rear of balcony.

## SOUND CONTROL SYSTEM

**Control Board:** The sound control board is located in the sound booth at the rear of the balcony. The area is not glassed and is open to the auditorium. The control board is a Mackie CR1604 16 Channel Mixing Console and a Midas Venice 160 with 16 channels, 4 subchannels, 2 auxilliary channels and 2 monitor outputs.

**Tape Recorders:** The sound booth houses three tape recorders: Ampex AG440C, 1/2 track stereo, 7 1/2 and 15 ips; TEAC A-334OS, 1/4 track quad, 33-3/4 and 7 1/2 ips; and TASCAM 112 MKII Cassette.

**CD Deck:** DENON CD-401

**Amplifiers:** In addition to the two Altec 1590C which drive the main speaker cluster, there are two 100 watt Altec 1594B and five watt Altec 1590B amplifiers available.

## MICROPHONES

All microphone and line-level connections are made with 3-pin XLR professional audio connectors. There are a limited number of adapters available.

**Our microphone inventory includes:** 6 Beta SM 58As, 5 Beta SM 57As, 1 Radio Shack Unidirectional Switch mic, 2 Unisphere 58-85Bs, 2 Unisphere 56-55Ds, 1 Shure SM58, 4 AKG 451 DBs, 5 Audio Technical 18853 RX Phantom Power Chorus Midcs, 5 Crown PCC 160s, 6 AKG Shotgun Mics, 4 Electrovoice, RE16s, 2 Electrovoice RE55s, 1 Unitine 3 SR57.

# Performing Arts Center

UNIVERSITY OF NEVADA LAS VEGAS

## SPEAKERS

**Main Cluster:** The main speaker cluster is located at the catwalk level above the down center edge of the stage. The cluster consists of 6 JBL Super-tweeters, 2 Altec 1003 B high frequency horns, 4 Altec 803B high frequency horns and 4 Altec 515-B low frequency loudspeakers. Reproduction is monaural.

**Stage Monitor:** There are 2 Clair Bros. R4III stage sidefills and 4 stage monitor wedges (Clair Bros 12AM).

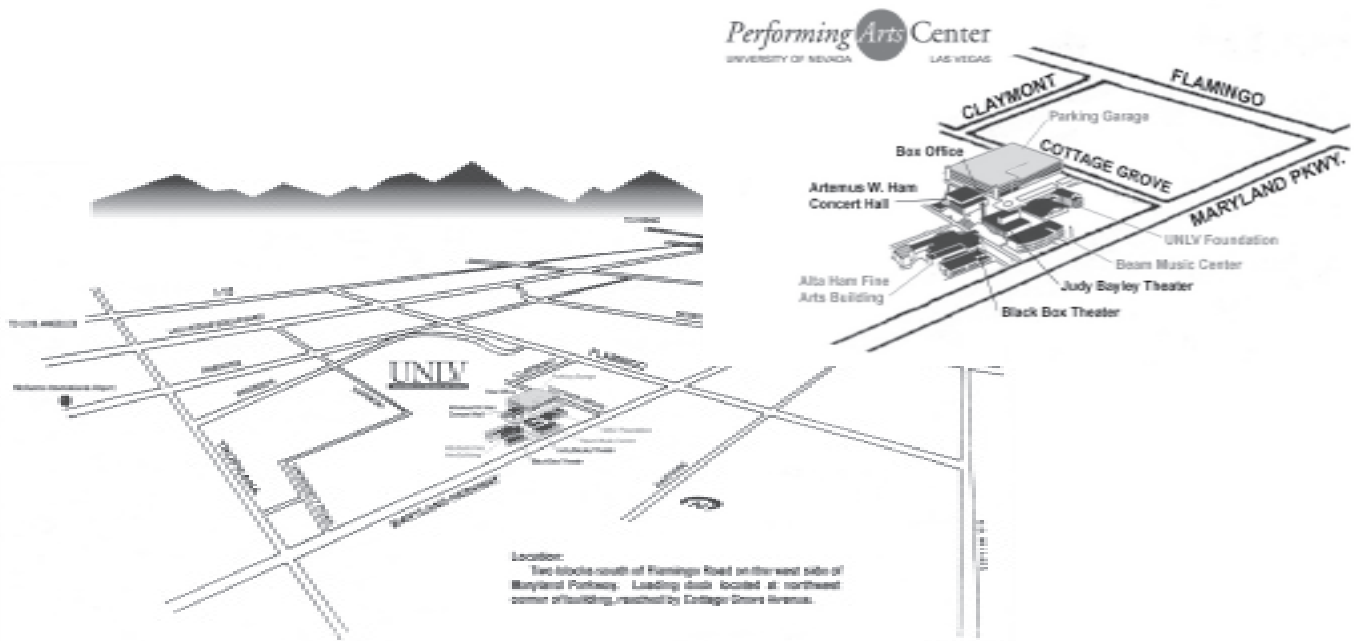
For further information:

**Technical Director**

UNLV Performing Arts Center  
 University of Nevada, Las Vegas  
 4505 Maryland Parkway  
 Box 455005  
 Las Vegas, Nevada 89154-5005  
 (702) 895-3804

Below are listed the pertinent telephone numbers for the Concert Hall. For personal calls to company members, please use the Backstage number.

Programming/Production	(702) 895-4712
Finance/Guest Relations	895-4711
Backstage	895-3803
Box Office	895-ARTS(2787)
Production/Crew Office	895-1652
Fax	895-4714



**GENERAL**

The Judy Bayley Theatre is located on the campus of the University of Nevada, Las Vegas. The 550 seat facility was based on a design by George Izenour, and opened in 1972.

**AUDITORIUM**

The auditorium features continental seating throughout. The permanent seating capacity is 550. There is no balcony.

**LOBBY**

The main lobby is 24'-6" x 105' and contains public restrooms and bench seating for approximately 50 people. Located within the lobby area are the Performing Arts Center offices.

**REGULATIONS**

Smoking is not permitted on the stage or in the auditorium. The customary curtain times are 2:00 p.m. and 8:00 p.m. All house equipment must be operated by a house technician. Pyrotechnics must be operated by a licensed State of Nevada pyrotechnist - there are no exceptions.

**BOX OFFICE**

The Judy Bayley Theatre shares the Performing Arts Center Box Office with other facilities. The Box Office is located on the South edge of the Parking Garage next to Ham Concert Hall.

**LOADING**

The loading dock is located at the rear of the theatre. The dock height is 3'-3". The loading door is 8'-0" x 8'-0". Access to the stage is through the scene shop U.S.R.

**SHOP FACILITIES & PAINT FRAME**

The Judy Bayley Theatre scene shop facilities are under the sole control of the UNLV Theatre Department. This space is not normally available to other users. Contact Scott Hansen at (702) 895-3096 for shop or paint frame information.

**PROSCENIUM, STAGE & ORCHESTRA PIT**

The proscenium has a maximum opening of 40'-0" wide x 19'-11" high and is adjustable with black velour masking. There is a 12'-0" deep apron which is raised and lowered through hydraulics. Working stage depth is 39'-0" from the plaster line. The total width of the stage from wall to wall is 80'-0". The height from stage floor to the bottom of the grid is 68'-0".

**STAGE FLOOR**

The stage floor is edge-grain pine covered with masonite and painted black. A series of 4'-8" traps makes up an area 16' deep x 40' wide. The floor has excellent resiliency for ballet and other dance.

**DRESSING ROOMS**

The two separate rooms have sinks, showers and 12 makeup mirrors each. They are located at stage level off the backstage hallway next to the scene shop.

**GREEN ROOM**

The green room is located off the stage left hallway. The room is small and has no kitchen facilities.

**RIGGING SYSTEM**

The theatre houses a fully equipped rigging system consisting of 34 single-purchase counterweighted battens. Each batten is 45'-0" in length and as a low trim of 5'-0" and a high trim of 62'-0" above the stage floor. Lifting capacity of each batten is 1000 lbs. The operating gallery is located S.L. at stage level.

*Rigging Schedule:*

Lineset#	Distance from PL	Lineset #	Distance from PL
#1	1'-0"	#19	17'-6"
Curtain	1'-7"	#20	18'-3"
#3	2'-0"	#21	19'-0"
#4	2'-5"	Elec. #4	19'-10"
#5	Removed	#22	21'-3"
Elec. #1	3'-11"	#23	22'-0"
#7	5'-6"	#24	22'-9"
#8	6'-3"	#25	23'-6"
#9	7'-9"	#26	24'-6"
Elec. #2	8'-6"	#27	25'-6"
#11	9'-9"	#28	26'-6"
#12	10'-9"	Elec. #5	27'-9"
#13	11'-6"	#30	28'-6"
#14	12'-3"	#31	29'-3"
#15	13'-0"	#32	30'-6"
Elec. #3	14'-6"	Elec. #6	31'-9"
#17	16'-2"	#34	32'-6"
#18	16'-9"	#35	35'-6"

**DRAPES**

*Grand Drape:* Located directly upstage of the proscenium its operation is hand drawn at the fly rail. The velour grand drape is deep red in color and is 45'-0" wide x 30'-0" high.

*Masking:* Velour masking consists of 5 sets black legs (10'-0" wide x 30'-0" high), 4 black borders (75'-0" wide x 10'-0" high), and 1 set of black stage curtains (each panel is 37'-6" wide x 37'-0" high, 2 panels total).

*Drops/scrim:* The stage is equipped with a natural muslin cyclorama (45'-0" wide x 30'-0" high) located on lineset #35, (35'-6" from PL). White and black scrims are both available.

**STAGE LIGHTING SYSTEM**

*Control Boards:* The ETC Expression 3 console features manual and computer operation. The console also has manual override faders, and effects programming capability. Cueing of the board can be done by either submaster loads or keypad. Lighting cues can be stored on diskette.

*Dimmers:* Three ETC Sensor Dimmer Racks, 96 each.

# Performing Arts Center

UNIVERSITY OF NEVADA LAS VEGAS

**Circuit Locations:**

Location	20 amp Circuits	50 amp circuits
Stage Rt - #1 Box	6	0
Stage Rt - #2 Box	6	0
Stage Lft - #1 Box	6	0
Stage Lft - #2 Box	6	0
FOH - #3 Beam	16	0
FOH - #2 Beam	18	2
FOH - #1 Beam	28	0
Stage Rt Proscenium	6	0
Stage Lft. Proscenium	6	0
Orchestra Pit	8	0
Stage Rt. Sidestage	8	0
Stage Lft. Sidestage 8		0
#1 Electric	32	0
#2 Electric	16	0
#3 Electric	14	0
#4 Electric	14	0
#5 Electric	12	2
#6 Electric	32	0
Stage Floor	36	0

**Instrument Inventory:**

Quantity	Type	Wattage
3	Altman 6x16	575
16	Altman 6x12	575
2	Century 6x12	750
5	Altman 6x9	575
38	Century 6x9	750
4	Altman 4.5x6	575
2	Strand 4.5x6	575

Quantity	Type	Wattage
6	Altman 3.5	575
34	6" Fresnels	750
7	Par 64 MFL	1000
43	15-35 Deg. Colortran Zooms	575
4	3 Cell Far Cycs	
<b>Instruments on Apron Pipe:</b>		
18	Altman 6x9	575
3	Altman 6x12	575
3	8" Fresnels	575

**Cable Inventory:**

Quantity	Length	Quantity	Length
45	5'-0"	32	15'-0"
64	10'-0"	01	50'-0"
23	15'-0"	35	two-fers

Note: Connectors are NEMA LP-20P grounded Twist-Lock.

**SOUND CONTROL SYSTEM**

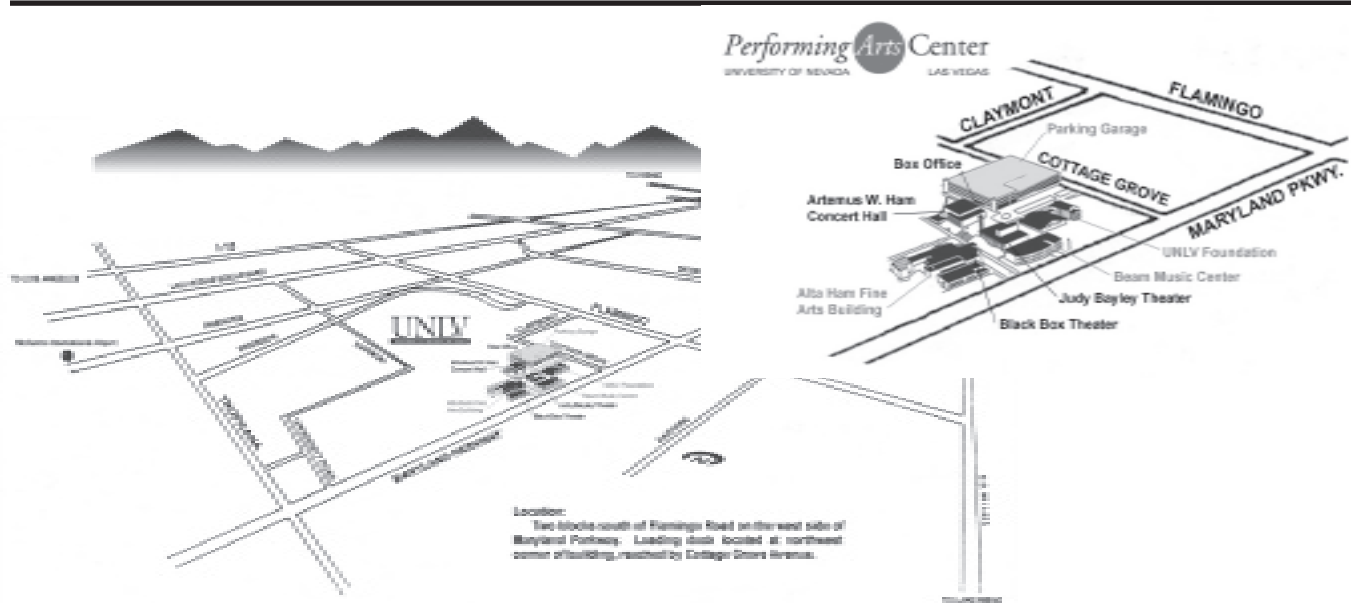
**Control Board/Equipment:** The sound control board is located in the left control booth. The booth is glassed in with sliding windows. The sound console is a Mackie SR32.4. 2x DOD SR231 QXLR 2 ch. Graphic EQ. 1x Sanson S-Patch Plus 48 pt. balanced patch bay.

**Playback:** Denon - DN - T620 (CD/Cassette Deck); Sony - MXD - D3 (CD/minidisc deck)

**Amplifiers:** 4x Crown Power Base 1 (2 ch. amp.) (230w perch, 4 ohm); 2x Crown Power Tech 1 (2 ch. amp.)

For further information:  
**Technical Director**  
**UNLV Performing Arts Center**  
 University of Nevada, Las Vegas

4505 Maryland Parkway  
 Box 455005  
 Las Vegas, Nevada 89154-5005  
 (702) 895-3804



**GENERAL**

The Black Box Theatre is located in the Alta Ham Fine Arts complex, which is located on the campus of the University of Nevada, Las Vegas. The 140-175 maximum seat facility was constructed in 1983.

**AUDITORIUM**

The space can seat up to 175 on individual padded chairs (in an arena configuration). There are 48 Rosco "Vario" Nivoflex risers. The heights are 8", 16", 24", and 32".

**LOBBY**

The main lobby is small and is located in the foyer of the Alta Ham Fine Arts complex.

**BOX OFFICE**

The Black Box Theatre shares the Performing Arts Center Box Office, which is located by the Artemus W. Ham Concert Hall and the UNLV North Parking Garage.

**REGULATIONS**

Smoking is not permitted on the stage or in the auditorium. The customary curtain times are 2:00 pm and 8:00 pm. All house equipment must be operated by house technicians.

**LOADING**

The load-in area has a slight grade and can accommodate one medium sized vehicle at a time. The loading door is 10'-0" high and 9'-10" wide.

**STAGE**

The stage space (including the auditorium) is 46'-1" x 46'-2" with perimeter aisles and masking drapes surrounding all sides. The height is 21'-0" from the floor to the stretch wire grid. There is a second floor walkway and railing on three sides. The walkway is 14'-0" from the stage and 8'-2" wide. The balcony railing is 3'-1" high.

**STAGE FLOOR**

The stage floor is masonite over edge grain pine, over 2 rows of sleepers, over concrete. The masonite is painted black.

**RIGGING SYSTEM**

Only limited rigging can be done off the stretch wire grid. The facility has no rigging hardware.

**LIGHTING POSITIONS**

Lighting is accomplished by attaching short pipes to the supporting pipes of the stretch wire grid.

**CONTROL BOOTH**

Located on the second floor the booth, it houses separate areas for sound, lights and stage manager.

**DIMMERS**

The dimmer system was manufactured by Strand Century and consists of 140 - 2.4 kw (CD-80). The lighting load circuits are hard-wired to dimmers and patching is by means of "soft-patching" through the control board.

**CONTROL BOARD**

ETC Express 24 subs with programmable codes.

**CABLE INVENTORY**

Connectors are NEMA LP-20P grounded Twist-Lock. This inventory is shared by the Black Box Theatre, the Judy Bayley Theatre, and the Paul Harris Theatre. Its availability is subject to use by the Department of Theatre.

**COMPANY SWITCH**

The company switch is located in the control booth. Available power is 3-phase, 4-wire, 80 amps, 120/220 v, 60 hz. Connection is with lugs.

**FOLLOW SPOTLIGHTS**

The building has no followspots.

**SOUND CONTROL SYSTEM**

*Mixing Board:* The mixer is a Mackie SR24.4

*Amplifiers:* Three Crown 300A ampracks.

*Speakers:* Four Bose 901 Series V permanently installed and Four Klipsch Heresy for special locations.

*Tape Recorders/Reproducers:* Denon CD/Tape Deck; Sony CD; Dual Tape Professional

**PERFORMERS' AREA**

The performers' wing located adjacent to the stage houses the green room and dressing rooms. The green room contains limited kitchen facilities and seating for approximately 15 people. The men's and women's dressing rooms contain makeup stations for 5 persons each as well as sinks, toilets and showers.

**MICROPHONES**

All microphone and line-level connections are made with 3-pin XLR professional audio connectors. There are a limited number of adapters available.

**Dynamic Microphones:** 1 Electro-Voice 635A omnidirectional, 2 Electro-Voice RE55 omnidirectional, 4 Electro-Voice RE16 cardioid, 2 Shure 570 lavalier.

**Condenser Microphones:** the condenser microphones are all part of the AKG C451E and five 451 EB preamplifiers, 6 CK1 cardioid capsules, 8 CK2 omnidirectional capsules and 7 CK9 directional "shotgun" attachments. Phantom power is supplied to the microphones from the mixer console.

## ***PARKING INFORMATION***

### ***CAMPUS PARKING LOTS and ARRANGEMENTS***

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- UNLV provides parking through a PERMIT BASED parking system. There are five basic types of parking areas on campus: *Student; Staff; Residence; Visitor; and Handicapped/Disabled.*
- Parking meters are available in the North Parking Garage for visits of less than 2 hours. For weekday visits of more than 2 hours, UNLV Daily Parking Permits are sold at the Performing Arts Center Box Office, Student Union, Continuing Education Office, and at UNLV Parking Services located on Harmon Avenue.
- Daily visitor permits are available for \$2.00 at the Performing Arts Center Box Office from 10:00 a.m. until 6:00 p.m. Mon.-Fri. or at the UNLV Department of Public Safety on Harmon Avenue (off of Swenson Street) around the clock.
- These permits are issued by authority of UNLV Parking Services. This office can be contacted at (702) 895-1300 for further information on parking regulations at UNLV.
- *Staff spaces are marked in Yellow, Visitor in Green, Handicapped in Blue, and Student in White.* Handicapped spaces require a State Handicapped Plate or portable permit/hanger issued by the State of Nevada. All other areas except Visitor spaces require that the appropriate parking permit be obtained and affixed to the vehicles BEFORE a vehicle is parked on the University campus.
- ***NO PARKING IS ALLOWED IN RED ZONES AT ANY TIME.***
- DISPLAY VEHICLES AND LOCATIONS MUST BE APPROVED IN ADVANCE BY PERFORMING ARTS CENTER STAFF.
- *Parking violations are ticketed, and fines assessed are the responsibility of the renter and its employees.* All staff and student parking zones are in effect from 7:00 a.m. until 7:00 p.m. Monday through Thursday and from 7:00 a.m. until 1:00 p.m. on Friday. Other parking zones are enforced 24 hours a day, seven days a week.
- Motorcycles must observe the same traffic rules as 4-wheel vehicles. There are special cycle parking areas in each parking lot for mopeds and motorcycles. Bicycle racks are also located near each building for bicycles.
- Free maps and copies of the Parking and Traffic Regulations are available at the UNLV Parking Services Office. You may also call (702) 895-1300 weekdays or visit the web site at <http://parking.unlv.edu> for more information.
- **Any requests for special parking arrangements should be made to the Director of Parking Enforcement at (702) 895-1300.**

### ***LOADING DOCK ACCESS***

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Access to the **Artemus W. Ham Concert Hall loading dock** is from parking lot "P" driveway, which is adjacent to *Cottage Grove Avenue* and the Parking Garage on the extreme Northeast end of the campus. Travel to the south on Maryland Parkway to the second right hand turn on Cottage Grove Avenue, just past the Parking Garage. Cottage Grove can also be accessed by turning right from eastbound Flamingo Road at the Claymont Avenue traffic signal. A forced left turn is then made onto Cottage Grove followed by a right turn into the parking lot just before the Parking Garage. The loading dock is at the South end of that lot down a driveway to a 90-degree turn. The **Judy Bayley Theatre access dock** is also at the North end of campus next to the Parking Garage. Follow the large main driveway off of Cottage Grove that leads directly up the plaza that adjoins the two theatres. Pass the yellow UNLV Foundation Building and turn left into the Beam Music Center driveway. Follow it downhill to a 90-degree turn into the JBT dock.

### ***TOUR BUS POWER***

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Limited power is available at the Ham Concert Hall loading area for temporary bus and television truck service. 1 three-wire 2 @ 50 amp connections are available through this three-wire/2-phase service.

## ***SAFETY REQUIREMENTS***

### ***FLAME RETARDANT TREATMENTS***

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All decorations, drapes, signs, banners, sails, acoustical materials, hay, straw, moss, split bamboo, plastic cloth, christmas trees, and similar decorative materials must be flame retardant to the satisfaction of the Fire Department by either a State Fire Marshall's certification of flame retardant or the ability to pass a field flame test.

### ***SPECIAL FINISH MATERIALS***

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Any material having a brushed or nap finish, such as but not necessarily limited to, carpeting materials, must have a flame-spread rating of not more than 23 regardless of location or occupancy.

### ***CARPETING ON WALLS OR CEILINGS***

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When used as an interior wall or ceiling finish, carpeting and similar materials having a snapped, tufted looped or similar surface must have a Class 1 Flame-spread classification.

### ***OBSTRUCTIONS***

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Aisles and exits must be kept clean, clear and free of obstructions. Booth/display construction in the Lobby must be substantial and fixed in position in specific approved booth/display areas for the duration of the event. Easels, signs, etc. must not be placed beyond the booth/display areas into the aisles. Directional exit signs may not be blocked. Electrical wiring, ropes, and mechanical rods, when at all possible, should be overhead. When necessary to lay on floor in aisles and exit ways, they shall be covered and/or taped down. Fire extinguishers are located behind the bar service area in the center of the Lobby, immediately inside the main auditorium doors, backstage left and right, the loading dock, and the Green Room.

1. Literature on display must be limited to reasonable quantities. Reserve supplies shall be kept in a neat and compliant manner.
2. No flammable liquids are allowed in the building.
3. Painting or spraying of toxic or flammable materials is prohibited.
4. Smoking is prohibited in all areas.
5. All compressed gas bottles must be secured to prevent them from falling or being knocked over.

### ***FIRE DEPARTMENT SPECIAL PERMITS***

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A permit for the following activities must be no less than made five (5) days in advance of the event if you are:

1. Displaying and operating any heat product or open flame device.
2. Displaying or operating any electrical, mechanical or chemical device which may be deemed hazardous by the Fire Department.
3. Using or storing flammable liquids, compressed gas or dangerous chemicals.
4. Displaying an operating internal combustion engine.
5. Cooking with grease.
6. Pyrotechnics.
7. Erecting tents.
8. Other outdoor carnivals, fairs and productions.

### ***ELECTRICAL WIRING***

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All temporary wiring must meet local and state requirements. Noncompliance with this requirement will cause the revocation of the fire permit and/or in the case of exhibits, elimination of the booth from the lobby. Users of the P.A.C.'s facilities must request, and be granted, permission from P.A.C. staff members prior to making any electrical connections.

## ***SAFETY REQUIREMENTS***

### ***MOTOR VEHICLE DISPLAY***

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Motor vehicles cannot be displayed in the Lobby of the Artemus W. Ham Concert Hall. The outdoor Plaza between the North Parking Garage and Ham Concert Hall / Judy Bayley Theatre is approved and more suitable for this purpose. Any display of vehicles on stages must be approved by the Facility Directors. Vehicles will not be located so as to obstruct aisles or exits.

The following are the Clark County Fire Department's minimum fire safety requirements for public display of motor vehicles in assemblage occupancies.

- A) **Fuel Tanks:** Must contain no more than ¼ tank of fuel. Caps for the fuel tank must be of the locking type and maintained locked. If a locking cap is not practical to attach, an alternate method may be employed with permission of the Clark County Fire Department.
- B) **Electrical System:** The electrical system will be de-energized. This will be done by one of the following methods:
  - 1. Removal of the battery.
  - 2. Removal of the battery cable.
  - 3. Disconnection of one battery cable and covering it with electrical tape or similar insulator.
  - 4. Location: Display must be located so as not to obstruct any required aisles or exits.
  - 5. A 40 B/C fire extinguisher will be required.

### ***USE OF CANDLES AND OPEN FLAMES***

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Contact the Las Vegas Fire Department for code requirements prior to use. All flames used for cooking require a 40 B/C fire extinguisher.

### ***PYROTECHNICS***

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Listed are the requirements for any inside fireworks display held in **Clark County**:

- A) No fireworks displays will be allowed during an indoor event or an open floor dance concert.
- B) In a concert where seating is provided, fireworks are allowed when:
  - 1. A **pyrotechnist licensed by the Nevada State Fire Marshall** has obtained a permit through the Las Vegas Fire Department office. This technician must be present for the fireworks display.
  - 2. If the fire inspector present feels unsure about the proposed display, he or she may require the pyrotechnist to demonstrate the firework in question outside in a clear area.
  - 3. A fire standby person will be required anytime fireworks are planned.
  - 4. Applications for permits must be made in writing ten (10) days prior to the date of the display.
  - 5. Only those fireworks that were approved prior to issuing the permit will be allowed during the display. Any additional unauthorized fireworks displayed during the show will result in the void of the permit and/or the rejection of any future permits for events by the involved company. It may also result in the revocation of the license.
- C) Nevada Pyrotechnists License (kept current)
- D) Insurance to include:
  - 1. UNLV/Board of Regents
  - 2. UNLV/Performing Arts Center
  - 3. Clark County Fire Department
- E) Certificate of Registration from the State Fire Marshall.
- F) Shot-Sheet and List of Effects.
- G) Demonstration Time for Fire Marshall
- H) Issued performance for specific event.

For further information, contact the Clark County Fire Marshal at (702) 455-7316.

## ***SAFETY REQUIREMENTS***

### ***CLARK COUNTY FIRE DEPARTMENT TENT SET-UP REQUIREMENTS***

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1. Tent must be a minimum of 20 feet from any property line/building.
2. A minimum of 2 exits with a minimum width of 72 inches\* each are required spaced approximately equal intervals around the perimeter of the tent and no more than 100 ft. from an exit.
3. A minimum of 20 feet is required for Fire Department access.
4. Vehicles must not be parked closer to the tent (including the support ropes/guywires) than 30 feet (for a tent up to 5,000 square feet).
5. There must be at least 1 fire extinguisher\* rated 2A:10-B:C.
6. Aisles of at least 56 inches must be maintained.
7. Exits must be illuminated while the tent is occupied.
8. Exit signs showing the direction of egress must be posted.
9. No flammable gas is allowed in the tent.
10. NO SMOKING signs shall be posted.
11. No guywires/ropes shall cross exit at a height of less than 8 feet.
12. Provide buckets of sand or sand-filled ashtrays for disposal of smoking materials outside tent.
13. Tents must have a flame-retardant certificate and the number is to be noted by the Inspector.

*\*Depending on size of tent.*

### ***STANDBY INSPECTOR***

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Sec. 25.117 states that whenever, in the opinion of the Fire Marshall, it is essential for public safety in any place of public assembly or any place where people congregate, due to the number of persons, or the nature of performance, exhibit display, contest or activity, the owner, agent, or Licensee shall employ one or more qualified persons, as required and approved by the Fire Chief, to be on duty at such place. Such individuals shall be subject to the Chief's orders at all times when so employed and shall be in uniform and remain on duty during the times such places are open to the public, or when such activity is being conducted. Before each performance, or at the start of such activity, such individuals shall inspect the required fire appliances provided to see that they are in the proper place and in good working order, and shall keep diligent watch for fires during the time such activity is being conducted and take prompt measures for extinguishment of fires that may occur. Such individuals shall not be required or permitted, while on duty, to perform any other duties than those herein specified.

### ***EMPLOYER RIGHTS AND RESPONSIBILITIES***

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The Division of Preventative Safety was created to help employers comply with Nevada laws which govern occupational safety and health. As an employer and Licensee, you are responsible for complying with all Nevada safety and health standards and regulations found in:

1. The Nevada Occupational Safety and Health Act
2. Occupational Safety and Health Standards and Regulations
  - a) Safe use of equipment and machinery
  - b) Personal protective gear
  - c) Hazard Recognition
  - d) Emergency procedures

You must also inform all employers, contractors, subcontractors and agents of the safety rules, regulations and standards which to apply to their respective duties.

**CONTACT:** *State of Nevada*  
**Department of Industrial Relations**  
Division of Preventative Safety  
2500 W. Washington  
Las Vegas, NV 89158  
(702) 486-5016

*State of Nevada*  
**Department of Industrial Relations**  
Division of Enforcement for Industrial Safety and Health  
2500 W. Washington  
Las Vegas, NV 89158  
(702) 486-5016

**NOTE:** VIOLATIONS OF THE UNIFORM FIRE CODE, WHICH INCLUDES THREE REQUIREMENTS, IS A MISDEMEANOR SUBJECT TO PROSECUTION.

Please be aware that compliance with the requirements of the Fire Department does not preclude the necessity of complying with the regulation of the other authorities and/or licensing agents. For additional information, contact the Clark County Fire Department at (702) 455-7136.

***SAFETY REQUIREMENTS / SECURITY PROCEDURES***

***EMERGENCY EVACUATION PLAN (Ham Concert Hall)***

***From Main Floor***

Rows A through M seats 1-Center row  
 Rows A through M seats Center row-end  
 Rows N through X seats 1-Center row  
 Rows N through X seats Center row-end  
 Rows Y through ZZ seats 1-Center row  
 Rows Y through ZZ seats Center row-end

***Exit***

First two Left side exits to side exit doors  
 First two Right side exits to side exit doors  
 Rear three Left side exits to side exit doors  
 Rear three Right side exits to side exit doors  
 Left rear Lobby exit  
 Right rear Lobby exit

***Balcony***

Rows A through E seats 1-Center row  
 Rows A through E seats Center row-end  
 Rows F through I seats 1-Center row  
 Rows F through I seats Center row-end

***Exit***

Balcony Front Left to side Lobby exits  
 Balcony Front Left down inside stairwell to main Lobby  
 Balcony Rear Right to side Lobby exits  
 Balcony Rear Right down inside stairwell to main Lobby

***SECURITY STAFFING AND SEARCHES***

If it is determined that a search is necessary for a given event, the promoter of that event will be required to pay for additional staffing required. Number of staff (combination of police officers, peer group security and door attendants) at each entry way to visually search the guests, to a large number of staff (combination of police officers, peer group security and door attendants) to search each guest voluntary physical pat-down or metal detection device. The exact number of staff that will be used for such purposes, as well as the costs, will be determined by the UNLV Department of Public Safety and communicated by the Directors of the Performing Arts Center. The serving of alcoholic beverages may have an impact on the level of security required for an event.

***VISUAL SEARCHES***

When anticipated that certain items might be brought into an event, but the volatility of the crowd is low, a visual search will be done at each entrance in the following manner:

- a) Visual scan of each guest as they enter the arena.
- b) The guest is asked to open his/her coat, then asked to open any purses or handbags, displaying the contents to the searcher.
- c) If an inappropriate item is found, the guest will be given the opportunity to dispose of the item before entry or take it back to their vehicle. If the item is of an illegal nature, University Police will be brought in for investigation.

This type of search is designed to be done as quickly and effectively as possible so as not to slow down the ingress of the crowd. Unless a guest is asked to open their handbag or coat, the majority do not realize they have been searched. Inappropriate items will include, but not be limited to, coolers, video cameras, food, beverages, bottles, cans, sharp objects, and potential weapons.

***EVICTON POLICY***

***THE FOLLOWING REASONS ARE CAUSE FOR EVICTION FROM THE THEATRES:***

1. Offensive or profane language and threatening language to other guests.
2. Possession of any unauthorized banners or signs.
3. Possession of bottles, cans, squirt bottles, or other containers not permitted in the auditorium.
4. Possession of firearms, knives, (with or without sheath) horns, air-horns, whistles, other irregular sound devices, bars, clubs, sticks, poles over 20" length, sling shots, fish nets or other net material, beach balls, Frisbees, skateboards, roller skates, live pets (including all animals and reptiles except seeing eye or hearing dogs) or any object which obstructs the view of guests.
5. Failure to wear shirt, shoes, thongs, sandals, or other protective foot covering.
6. Refusing to move from an area or seat to which the guest does not have access or tickets permitting access (such as VIP section to the balcony), or entry to a restroom of the opposite gender.
7. Spitting, throwing or dropping objects, liquids or ice on seating, surface, playing or stage areas inside or outside the theatre.
8. Public drunkenness or other forms of intoxication.
9. Possession of stolen or counterfeit tickets.
10. Fighting or threatening to fight.

**ADA COMPLIANCE, BEVERAGE, AND CATERING SERVICES**

**ADA COMPLIANCE SERVICES**

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The Performing Arts Center continually strives to be in full compliance with the Americans with Disabilities Act, which includes disabled parking, access to the building, disabled seating areas, wheelchair lifts, amplified public telephones, access to restrooms and concession stands, assistive listening devices, building signage, and wheelchair elevator and ramp for backstage access.

**For more information about all of our Patron Services, please contact the Director of Finance and Guest Relations at (702) 895-4711**

**ALCOHOLIC BEVERAGES**

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- The Performing Arts Center offers a variety of beverages at the lobby bar. A full bar with specialty drinks is available for most events. We can also provide beverage service for your dressing room. Ask for prices.
- Liquor licenses for the UNLV Campus are obtainable exclusively through the request by the Performing Arts Center with permission of the President or his or her designee. Alcoholic beverages cannot be served without a certified bartender or bar manager on site.

**CATERING**

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**Please note: Distribution of any kind of food or drink in the green room or lobby areas of any theatre is prohibited without the prior approval of the UNLV Performing Arts Center.**

**A Word from UNLV Catering:**

UNLV Catering welcomes the opportunity to serve you. Whether planning a simple breakfast or an upscale executive luncheon, you will find all of our most popular menu selections online. We are also able to custom design a menu for any special occasion – we even specially design birthday cakes to send your loved ones. We pride ourselves on our ability to meet any need with style and creativity, assuring the success of your event.

Please go to [www.unlv.catertrax.com](http://www.unlv.catertrax.com), our online catering management system designed to make ordering your food and beverage needs as easy as possible. We will be happy to assist you at any time with placing your food and beverage orders. Simply call the catering sales office and an event planner will walk you through the online process.

UNLV Catering can be reached by phone at (702) 8952650

**MEETING/PARTY RENTALS AND SUPPLIERS**

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There are many local vendors who rent tablecloths, skirting, pipe and drape, chairs and tables, party tents and other materials needed for events. Here are just a few:

- |                               |  |                |
|-------------------------------|--|----------------|
| 1. REBEL PARTY RENTALS:       | 4231 Bertsons Drive (between Flamingo & Arville) | (702) 252-0152 |
| 2. CREATIVE CONCEPTS:         | 3135 Industrial Rd., Suite 212, Las Vegas, NV.   | (702) 792-4111 |
| 3. ENCORE PRODUCTIONS:        | 5150 S. Decatur Blvd., Las Vegas, NV.            | (702) 739-7952 |
| 4. DISPLAY & EXHIBIT RENTALS: | 5050 Steptoe, Las Vegas, NV.                     | (702) 456-8200 |
| 5. GES EXPOSITION SERVICES:   | 1624 S. Mojave Rd.                               | (702) 457-5075 |
| 6. AHERN PARTY RENTALS:       | 4631 S. Industrial Rd., Las Vegas, NV.           | (702) 891-8533 |
| 7. RALPH JONES DISPLAY:       | 2576 E. Charleston Blvd., Las Vegas, NV.         | (702) 382-4398 |

**OTHER SERVICES**

**ADVERTISING SERVICES AND MEDIA OUTLETS**

The Performing Arts Center has no staff or capacity for advertising services. We do have the following in-house services that are available:

1. Access to UNLV Master Calendar World-Wide-Web site and event ticker (No Charge)
2. 24 Hour telephone message system (No Charge)
3. Box Office window space for posters and flyers (No Charge)
4. E-mail blasts (Charge)

**MAJOR NEWSPAPERS**

***Las Vegas Review-Journal***

P.O. Box 70  
111 W. Bonanza Rd.  
Las Vegas, NV 89125  
(702) 383-0624  
FAX: (702) 383-0300  
www.lvrj.com

***Las Vegas Sun***

P.O. Box 98970  
Las Vegas, NV 89193-8970  
(702) 385-3111  
FAX: (702) 383-7264  
www.lasvegassun.com

**TELEVISION**

***KLAS-TV, Channel 8***

(CBS Affiliate)  
3228 Channel 8 Drive  
Las Vegas, NV 89109  
(702) 792-8888  
(702) 792-2977

***KTNV-TV, Channel 13***

(ABC Affiliate)  
3335 S. Valley View Blvd.  
Las Vegas, NV 89102  
(702) 876-1313  
FAX: (702) 876-2237

***KVBC-TV, Channel 3***

(NBC Affiliate)  
1500 Foremaster Ln.  
Las Vegas, NV 89116  
(702) 657-3150  
FAX: (702) 657-3152

***KVVU-TV, Channel 5***

(FOX Affiliate)  
25 TV 5 Drive  
Henderson, NV 89014  
(702) 435-5555  
FAX: (702) 451-4220

***Cox Communications***

(Local Cable Television)  
1700 Vegas Dr.  
Las Vegas, NV 89106  
(702) 383-4000  
FAX: (702) 386-8042

**MAJOR RADIO STATIONS**

***KCEP-FM 88.1***

Format: Urban  
330 W. Washington Ave.  
Las Vegas, NV 89106  
(702) 648-0104  
FAX: (702) 647-0803

***KCNV-FM 89.7***

Format: Classical  
1289 S. Torrey Pines Dr.  
Las Vegas, NV 89146  
(702) 258-9895  
FAX: (702) 258-5646

***KDOX-AM 1280***

Format: News/Talk  
150 Spectrum Blvd.  
Las Vegas, NV 89101  
(702) 258-0285

***KDWN-AM 720***

Format: News/Talk/Sports  
1455 E. Tropicana, Ste. 800  
Las Vegas, NV 89119  
(702) 730-0300  
FAX: (702) 262-5639

***FOX SPORTS RADIO-AM 920 & 1460***

Format: Sports  
8755 W. Flamingo Rd.  
Las Vegas, NV 89147  
(702) 876-1460  
FAX: (702) 876-6685

***KSOS-FM 90.5***

Format: Christian  
2201 S. 6<sup>th</sup> St.  
Las Vegas, NV 89104  
(800) 804-5452

***KJUL-FM 104.7***

Format: Relaxing Music  
(702) 258-0285

***KKLZ-FM 96.3***

Format: Classic Rock  
1455 E. Tropicana Ave., Ste. 800  
Las Vegas, NV 89119  
(702) 730-0300  
FAX: (702) 736-8447

***KLUC-FM 98.5***

Format: Urban  
6655 W. Sahara Ave., Ste. D-110  
Las Vegas, NV 89146  
(702) 253-8900  
FAX: (702) 889-7373

# Performing Arts Center

UNIVERSITY OF NEVADA

LAS VEGAS

## ***KMXB-FM 94.1***

Format: Top 40  
6655 W. Sahara Ave., Ste. D-110  
Las Vegas, NV 89146  
(702) 257-9400  
FAX: (702) 257-2936

## ***KMZQ-AM 670***

Format: Talk  
3999 Las Vegas Blvd. S., Ste. K  
Las Vegas, NV 89119  
(702) 7  
FAX: (702) 257-2936

## ***KNPR-FM 88.9***

Format: News  
1289 S. Torrey Pines Dr.  
Las Vegas, NV 89146  
(702) 258-9895  
FAX: (702) 258-5646

## ***KNUU-AM 970***

Format: News/Sports  
1455 E. Tropicana Ave., Ste. 550  
Las Vegas, NV 89119  
(702) 735-8644  
FAX: (702) 735-8184

## ***KOMP-FM 92.3***

Format: Rock  
8755 W. Flamingo Rd.  
Las Vegas, NV 89147  
(702) 876-1460  
FAX: (702) 876-6685

## ***KPLV-FM 93.1***

Format: The Party  
2880 Meade Ave., Ste. 250  
Las Vegas, Nevada 89102  
(702) 238-7300  
FAX: (702) 732-4890

## ***KRLV-AM 1340***

Format: Hispanic  
1130 E. Desert Inn Rd., Ste. 100  
Las Vegas, NV 89109  
(702) 796-1230

## ***KSNE-FM 106.5***

Format: Adult Contemporary  
2880 Meade Ave., Ste. 250  
Las Vegas, Nevada 89102  
(702) 238-7300  
FAX: (702) 732-4890

## ***KCYE-FM 102.7***

Format: Country  
1455 E. Tropicana Ave., Ste. 800  
Las Vegas, NV 89119  
(702) 730-0300  
FAX: (702) 736-8447

## ***KUNV-FM 91.5***

Format: Jazz, Diversified  
4505 Maryland Parkway  
Las Vegas, NV 89154  
(702) 895-3877

## ***KVEG-FM 97.5***

Format: Urban Contemporary  
3999 S. Las Vegas Blvd., Ste. K  
Las Vegas, NV 89119  
(702) 736-6161  
FAX: (702) 736-2986

## ***KWNR-FM 95.5***

Format: Country  
2880 Meade Ave., Ste. 250  
Las Vegas, Nevada 89102  
(702) 238-7300  
FAX: (702) 732-4890

## ***KXNT-AM 840***

Format: News/Talk  
6655 W. Sahara Ave., Ste. D-110  
Las Vegas, NV 89146  
(702) 364-8400

## ***KXPT-FM 97.1***

Format: Classic Rock  
8755 W. Flamingo Rd.  
Las Vegas, NV 89147  
(702) 876-1460  
FAX: (702) 876-6685

## ***KXTE-FM 107.5***

Format: Alternative  
6665 W. Sahara Ave., Ste. D-110  
Las Vegas, NV 89146  
(702) 257-1075  
FAX: (702) 889-7373

**AREA SERVICES**

**FAST FOOD**

Carl's Jr., Jack-in-the-Box, Wendy's, Del Taco, Subway, Dairy Queen, Long John Silver's, In-N-Out Burger, KFC, Einstein Bros. Bagels, Taco Bell, Port-of-Subs are all in the immediate vicinity of the UNLV Campus mostly on Maryland Parkway.

**RESTAURANTS**

- BUCA DI BEPPO:** 412 E. Flamingo Road; 866-2867; Italian with Old World atmosphere.
- LAWRY'S/ COZYMEL / HAMADA/BAHAMA BREEZE/McCORMICK'S & SCHMICK'S/MORTON'S** Flamingo Road near Howard Hughes Parkway on "Restaurant Row"
- GORDON BIRSCH:** Howard Hughes Parkway just off of Flamingo Road; microbrewery and restaurant featuring entertainment and great food; great Asian Chicken Salad!
- MACAYO VEGAS:** 375 E. Tropicana Avenue; 736-1898; 11:00am-12 Midnight; open 7 days a week; Mexican and American foods; menu ranges from \$5.50-\$11.95; drinks served; American Express, Diners Club, Visa and MasterCard.
- IHOP:** 3780 Maryland Parkway at Katie.
- GOLDEN WOK:** 4760 S. Eastern Ave.; 456-1868; reservations suggested; full cocktail service; Mandarin, Szechuan, and Cantonese; menu ranges from \$6.25-\$15.50.
- MARIE CALLENDER'S:** 4800 S. Eastern Ave. at Tropicana Ave.; 458-2127; 10:00am-Midnight; casual dress; full cocktail service; specializing in gourmet pies and full lunch/dinner menus; \$4.50-\$12.50; Visa and MasterCard accepted.
- P.F. CHANG'S:** 4165 S. Paradise Rd.; 792-2207; China bistro in a fun, upbeat atmosphere.
- SILVER DRAGON:** 1510 E. Flamingo Rd.; 737-1234; 11-30am-5:00am; reservations suggested; full cocktail service; specialties include fried oysters, Peking duck, and lemon chicken; Cantonese, Szechuan, and Hunan dishes; lunch: \$4.25-\$6.25; dinner: \$7.25-\$16.75; music for dancing; major credit cards accepted.
- OUTBACK:** 4141 S. Pecos at Flamingo Rd.; 898-3801; savory steaks, Alice Springs Chicken, Bloomin' Onion, and Fosters.
- THE OLIVE GARDEN:** 1545 E. Flamingo Rd.; 735-0082; 11:30am-11:00pm; full cocktail service, expertly prepared Italian cuisine; comfortable garden eating; lunch menu. Major credit cards accepted.
- HARD ROCK CAFE:** 4475 Paradise Rd.; 733-8400; 11:30am-2:00am; American cuisine with an emphasis on classic rock and roll, environmentalism, and good times.
- LONE STAR STEAKHOUSE** 1290 E. Flamingo Rd.; 893-0348; Country and Western motif and real hardwood floors.

*AREA SERVICES*

RESTAURANTS *(continued)*

RUTH'S CHRIS STEAKHOUSE 3900 Paradise Rd.; 791-7011.

JOHNNY ROCKETS 4480 Paradise Rd; 932-2387

For Buffets at local hotels please refer to local newspapers.

HOSPITALS

DESERT SPRINGS (closest to UNLV) 733-8800. 2075 E. Flamingo Rd. (between Maryland Pkwy. and Eastern).

SUNRISE MEDICAL CENTER 731-8000. 3186 S. Maryland Parkway (just north of Desert Inn Rd.).. Major credit cards accepted.

UNIVERSITY MEDICAL CENTER 383-2000. 1800 W. Charleston Blvd. (between 1-15 and Rancho Drive. Emergency Accept Visa, MasterCard, and American Express cards.

PHYSICIANS MEDICAL CENTER 732-0600. 3121 S. Maryland Pkwy. No appointment necessary.

FREMONT MEDICAL CENTER 871-5005. 4880 S. Wynn Road Between Flamingo and Tropicana.

UMC QUICK CARE 383-3600. 1769 E. Russell Rd.

DOCTORS

General Practice: Judith Ameriks, M.D. 737-3842. 3121 S. Maryland Pkwy.

Dentist: Todd Cressman, D.D.S. Mountain View Dental. 309-9011. 3041 East Flamingo Rd.

Ophthalmologists: Kurt Buzard, M.D. 362-3900. 6200 W. Spring Mountain Rd.

Radiologist: Steinberg Diagnostic Imaging 732-6000. 2950 S. Maryland Parkway / 2300 S. Rancho Drive.

Physical Therapy & Sports Medicine:. Las Vegas Pain Institute 880-4193. 3835 S. Jones Blvd.

Pediatrics: Bernstein Pediatrics 796-7000. 3006 S. Maryland Pkwy.

Podiatrist: Eastern Podiatry 458-8551. 3777 Pecos McLeod.

Chiropractors: Kipling Hansen. 877-6767. 6212 W. Charleston Blvd.

PHARMACIES

SAV-ON DRUGS (near UNLV) 731-5373. 1360 E. Flamingo Road (in the Mission Center).

WALGREENS 866-2586. 2882 S. Maryland Pkwy.

SHOPPING MALLS

The closest shopping malls to UNLV are the **BOULEVARD MALL** north of the UNLV Campus on Maryland Parkway (Sears, Dillard's, J.C. Penney, Macy's etc...) and the **FASHION SHOW MALL** at Las Vegas Boulevard and Spring Mountain Road across from is the Mirage/Treasure Island Hotels (Bullock's, Neiman-Marcus, Macy's, Dillard's, Sak's Fifth Avenue etc...). Both malls have many other fine stores, restaurants and specialty shops which are typical of shopping malls in the Southwest. **TARGET** is on the corner of Maryland Pkwy. and Flamingo.

GROCERIES

ALBERTSONS: Mission Center at the corner of Maryland Pkwy. & Flamingo Rd.

VON'S: The corner of Maryland Parkway and Tropicana Avenue.

*AREA SERVICES*

DRY CLEANING/LAUNDRY

STEINER'S CLEANERS. 736-7474. 881 Toni Ave.

THE WASHBOARD: 732-0998. 4137 S. Maryland Parkway at Flamingo Road in the Tiffany Square Shopping Center.

AREA LODGING

BALLY'S	3645 Las Vegas Blvd. So.	739-4111
BOULDER STATION	4111 Boulder Highway	432-7777
CAESARS PALACE	3570 Las Vegas Blvd. So.	731-7110
COURTYARD BY MARRIOTT	3275 Paradise Rd.	791-3600
EXCALIBUR	3850 Las Vegas Blvd. So.	597-7777
HARD ROCK HOTEL & CASINO	4475 Paradise Rd.	693-5000
HILTON	3000 Paradise Rd.	732-5111
HOLIDAY INN	3750 Las Vegas Blvd. So.	735-2400
LUXOR	3900 Las Vegas Blvd. So.	262-4000
MARRIOTT RESIDENCE INN	3225 Paradise Rd.	796-9300
THE MIRAGE	3400 Las Vegas Blvd. So.	791-7111
TREASURE ISLAND	3300 Las Vegas Blvd. So.	894-7111
MONTE CARLO	3770 Las Vegas Blvd. So.	730-7777
NEW YORK NEW YORK	3790 S. Las Vegas Blvd. So.	740-6969
RIO (All-Suites)	3700 W. Flamingo Rd.	252-7777
PALMS	4321 W. Flamingo Rd.	942-7777
AMERISUITES	4520 Paradise Rd.	369-3366