

SAFETY REQUIREMENTS

FLAME RETARDANT TREATMENTS

All decorations, drapes, signs, banners, sails, acoustical materials, hay, straw, moss, split bamboo, plastic cloth, christmas trees, and similar decorative materials must be flame retardant to the satisfaction of the Fire Department by either a State Fire Marshall's certification of flame retardant or the ability to pass a field flame test.

SPECIAL FINISH MATERIALS

Any material having a brushed or nap finish, such as but not necessarily limited to, carpeting materials, must have a flame-spread rating of not more than 23 regardless of location or occupancy.

CARPETING ON WALLS OR CEILINGS

When used as an interior wall or ceiling finish, carpeting and similar materials having a snapped, tufted looped or similar surface must have a Class 1 Flame-spread classification.

OBSTRUCTIONS

Aisles and exits must be kept clean, clear and free of obstructions. Booth/display construction in the Lobby must be substantial and fixed in position in specific approved booth/display areas for the duration of the event. Easels, signs, etc. must not be placed beyond the booth/display areas into the aisles. Directional exit signs may not be blocked. Electrical wiring, ropes, and mechanical rods, when at all possible, should be overhead. When necessary to lay on floor in aisles and exit ways, they shall be covered and/or taped down. Fire extinguishers are located behind the bar service area in the center of the Lobby, immediately inside the main auditorium doors, backstage left and right, the loading dock, and the Green Room.

1. Literature on display must be limited to reasonable quantities. Reserve supplies shall be kept in a neat and compliant manner.
2. No flammable liquids are allowed in the building.
3. Painting or spraying of toxic or flammable materials is prohibited.
4. Smoking is prohibited in all areas.
5. All compressed gas bottles must be secured to prevent them from falling or being knocked over.

FIRE DEPARTMENT SPECIAL PERMITS

A permit for the following activities must be no less than made five (5) days in advance of the event if you are:

1. Displaying and operating any heat product or open flame device.
2. Displaying or operating any electrical, mechanical or chemical device which may be deemed hazardous by the Fire Department.
3. Using or storing flammable liquids, compressed gas or dangerous chemicals.
4. Displaying an operating internal combustion engine.
5. Cooking with grease.
6. Pyrotechnics.
7. Erecting tents.
8. Other outdoor carnivals, fairs and productions.

ELECTRICAL WIRING

All temporary wiring must meet local and state requirements. Noncompliance with this requirement will cause the revocation of the fire permit and/or in the case of exhibits, elimination of the booth from the lobby. Users of the P.A.C.'s facilities must request, and be granted, permission from P.A.C. staff members prior to making any electrical connections.

SAFETY REQUIREMENTS

MOTOR VEHICLE DISPLAY

Motor vehicles cannot be displayed in the Lobby of the Artemus W. Ham Concert Hall. The outdoor Plaza between the North Parking Garage and Ham Concert Hall / Judy Bayley Theatre is approved and more suitable for this purpose. Any display of vehicles on stages must be approved by the Facility Directors. Vehicles will not be located so as to obstruct aisles or exits.

The following are the Clark County Fire Department's minimum fire safety requirements for public display of motor vehicles in assemblage occupancies.

- A) Fuel Tanks:** Must contain no more than ¼ tank of fuel. Caps for the fuel tank must be of the locking type and maintained locked. If a locking cap is not practical to attach, an alternate method may be employed with permission of the Clark County Fire Department.
- B) Electrical System:** The electrical system will be de-energized. This will be done by one of the following methods:
 - 1. Removal of the battery.
 - 2. Removal of the battery cable.
 - 3. Disconnection of one battery cable and covering it with electrical tape or similar insulator.
 - 4. Location: Display must be located so as not to obstruct any required aisles or exits.
 - 5. A 40 B/C fire extinguisher will be required.

USE OF CANDLES AND OPEN FLAMES

Contact the Las Vegas Fire Department for code requirements prior to use. All flames used for cooking require a 40 B/C fire extinguisher.

PYROTECHNICS

Listed are the requirements for any inside fireworks display held in **Clark County**.

- A) No fireworks displays will be allowed during an indoor event or an open floor dance concert.
- B) In a concert where seating is provided, fireworks are allowed when:
 - 1. A **pyrotechnists licensed by the Nevada State Fire Marshall** has obtained a permit through the Las Vegas Fire Department office. This technician must be present for the fireworks display.
 - 2. If the fire inspector present feels unsure about the proposed display, he or she may require the pyrotechnist to demonstrate the firework in question outside in a clear area.
 - 3. A fire standby person will be required anytime fireworks are planned.
 - 4. Applications for permits must be made in writing ten (10) days prior to the date of the display.
 - 5. Only those fireworks that were approved prior to issuing the permit will be allowed during the display. Any additional unauthorized fireworks displayed during the show will result in the void of the permit and/or the rejection of any future permits for events by the involved company. It may also result in the revocation of the license.
- C) Nevada Pyrotechnists License (kept current)
- D) Insurance to include:
 - 1. UNLV/Board of Regents
 - 2. UNLV/Performing Arts Center
 - 3. Clark County Fire Department
- E) Certificate of Registration from the State Fire Marshall.
- F) Shot-Sheet and List of Effects.
- G) Demonstration Time for Fire Marshall
- H) Issued performance for specific event.

For further information, contact the Clark County Fire Marshall (Ms. Donna Starkes) at (702) 455-7316.

SAFETY REQUIREMENTS

CLARK COUNTY FIRE DEPARTMENT TENT SET-UP REQUIREMENTS

1. Tent must be a minimum of 20 feet from any property line/building.
2. A minimum of 2 exits with a minimum width of 72 inches* each are required spaced approximately equal intervals around the perimeter of the tent and no more than 100 ft. from an exit.
3. A minimum of 20 feet is required for Fire Department access.
4. Vehicles must not be parked closer to the tent (including the support ropes/guywires) than 30 feet (for a tent up to 5,000 square feet).
5. There must be at least 1 fire extinguisher* rated 2A:10-B:C.
6. Aisles of at least 56 inches must be maintained.
7. Exits must be illuminated while the tent is occupied.
8. Exit signs showing the direction of egress must be posted.
9. No flammable gas is allowed in the tent.
10. NO SMOKING signs shall be posted.
11. No guywires/ropes shall cross exit at a height of less than 8 feet.
12. Provide buckets of sand or sand-filled ashtrays for disposal of smoking materials outside tent.
13. Tents must have a flame-retardant certificate and the number is to be noted by the Inspector.

**Depending on size of tent.*

STANDBY INSPECTOR

Sec. 25.117 states that whenever, in the opinion of the Fire Marshall, it is essential for public safety in any place of public assembly or any place where people congregate, due to the number of persons, or the nature of performance, exhibit display, contest or activity, the owner, agent, or Licensee shall employ one or more qualified persons, as required and approved by the Fire Chief, to be on duty at such place. Such individuals shall be subject to the Chief's orders at all times when so employed and shall be in uniform and remain on duty during the times such places are open to the public, or when such activity is being conducted. Before each performance, or at the start of such activity, such individuals shall inspect the required fire appliances provided to see that they are in the proper place and in good working order, and shall keep diligent watch for fires during the time such activity is being conducted and take prompt measures for extinguishment of fires that may occur. Such individuals shall not be required or permitted, while on duty, to perform any other duties than those herein specified.

EMPLOYER RIGHTS AND RESPONSIBILITIES

The Division of Preventative Safety was created to help employers comply with Nevada laws which govern occupational safety and health. As an employer and Licensee, you are responsible for complying with all Nevada safety and health standards and regulations found in:

1. The Nevada Occupational Safety and Health Act
2. Occupational Safety and Health Standards and Regulations
 - a) Safe use of equipment and machinery
 - b) Personal protective gear
 - c) Hazard Recognition
 - d) Emergency procedures

You must also inform all employers, contractors, subcontractors and agents of the safety rules, regulations and standards which to apply to their respective duties.

CONTACT: *State of Nevada*
Department of Industrial Relations
Division of Preventative Safety (DPS)
2500 W. Washington
Las Vegas, NV 89158
(702) 486-5016

State of Nevada
Department of Industrial Relations
Division of Enforcement for Industrial Safety and Health
2500 W. Washington
Las Vegas, NV 89158
(702) 486-5016

NOTE: VIOLATIONS OF THE UNIFORM FIRE CODE, WHICH INCLUDES THREE REQUIREMENTS, IS A MISDEMEANOR SUBJECT TO PROSECUTION.

Please be aware that compliance with the requirements of the Fire Department does not preclude the necessity of complying with the regulation of the other authorities and/or licensing agents. For additional information, contact the Clark County Fire Department at (702) 455-7136.

SAFETY REQUIREMENTS / SECURITY PROCEDURES

EMERGENCY EVACUATION PLAN (Ham Concert Hall)

From Main Floor

Rows A through M	seats 1-Center row
Rows A through M	seats Center row-end
Rows N through X	seats 1-Center row
Rows N through X	seats Center row-end
Rows Y through ZZ	seats 1-Center row
Rows Y through ZZ	seats Center row-end

Exit

First two Left side exits to side exit doors
First two Right side exits to side exit doors
Rear three Left side exits to side exit doors
Rear three Right side exits to side exit doors
Left rear Lobby exit
Right rear Lobby exit

Balcony

Rows A through E	seats 1-Center row
Rows A through E	seats Center row-end
Rows F through I	seats 1-Center row
Rows F through I	seats Center row-end

Exit

Balcony Front Left to side Lobby exits
Balcony Front Left down inside stairwell to main Lobby
Balcony Rear Right to side Lobby exits
Balcony Rear Right down inside stairwell to main Lobby

SECURITY STAFFING AND SEARCHES

If it is determined that a search is necessary for a given event, the promoter of that event will be required to pay for additional staffing required. Number of staff (combination of police officers, peer group security and door attendants) at each entry way to visually search the guests, to a large number of staff (combination of police officers, peer group security and door attendants) to search each guest voluntary physical pat-down or metal detection device. The exact number of staff that will be used for such purposes, as well as the costs, will be determined by the UNLV Department of Public Safety and communicated by the Directors of the Performing Arts Center. The serving of alcoholic beverages may have an impact on the level of security required for an event.

VISUAL SEARCHES

When anticipated that certain items might be brought into an event, but the volatility of the crowd is low, a visual search will be done at each entrance in the following manner:

- a) Visual scan of each guest as they enter the arena.
- b) The guest is asked to open his/her coat, then asked to open any purses or handbags, displaying the contents to the searcher.
- c) If an inappropriate item is found, the guest will be given the opportunity to dispose of the item before entry or take it back to their vehicle. If the item is of an illegal nature, University Police will be brought in for investigation.

This type of search is designed to be done as quickly and effectively as possible so as not to slow down the ingress of the crowd. Unless a guest is asked to open their handbag or coat, the majority do not realize they have been searched. Inappropriate items will include, but not be limited to, coolers, video cameras, food, beverages, bottles, cans, sharp objects, and potential weapons.

EVICITION POLICY

THE FOLLOWING REASONS ARE CAUSE FOR EVICTION FROM THE THEATRES:

1. Offensive or profane language and threatening language to other guests.
2. Possession of any unauthorized banners or signs.
3. Possession of bottles, cans, squirt bottles, or other containers not permitted in the auditorium.
4. Possession of firearms, knives, (with or without sheath) horns, air-horns, whistles, other irregular sound devices, bars, clubs, sticks, poles over 20" length, sling shots, fish nets or other net material, beach balls, Frisbees, skateboards, roller skates, live pets (including all animals and reptiles except seeing eye or hearing dogs) or any object which obstructs the view of guests.
5. Failure to wear shirt, shoes, thongs, sandals, or other protective foot covering.
6. Refusing to move from an area or seat to which the guest does not have access or tickets permitting access (such as VIP section to the balcony), or entry to a restroom of the opposite gender.
7. Spitting, throwing or dropping objects, liquids or ice on seating, surface, playing or stage areas inside or outside the theatre.
8. Public drunkenness or other forms of intoxication.
9. Possession of stolen or counterfeit tickets.
10. Fighting or threatening to fight.